**Feb 18, 2022 Board Meeting**

**Minutes**

* **Welcome/Call to Order** ~ *Melinda Grismer*
* **Roll Call** ~ *Crystal Tyler-Mackey*
  1. Melinda Grismer
  2. Adam Hodges
  3. Rebekka Dudensing
  4. Joy Moten-Thomas
  5. John Phillips
  6. Susan Jakes
  7. Daniel Eades
  8. Crystal Tyler-Mackey
  9. Tamara Ogle
  10. Michael Dougherty
  11. Michael Wilcox
  12. Molly Donovan
  13. Jaime Menon
  14. Jan Steen
  15. Jamie Rae Walker
  16. Ramona Madhosingh-Hector
  17. Katie Hoffman
  18. Russ Garner
  19. Craig Carpenter
  20. Eric Walcott
  21. Kara Salazar
  22. Ricky Atkins
  23. Michelle Eley
  24. Donna Rewalt
* **Agenda** ~ *Melinda Grismer*
* **Approve Jan. 21, 2021 Minutes** ~ *Crystal Tyler-Mackey*
  + Rebekah made motion to approve minutes. Daniel seconded. Approved**.**
* **Treasurer’s Report** ~ *Daniel Eades* 
  + Shared update on financial status, noting that we are a little ahead with membership renewals. Report filed.
  + Adam made motion. Crystal seconded. Approved
* **The Association Source** ~ *Ricky Atkins, NACDEP Executive Director*
  + Ricky shared that membership renewals are coming in ahead of previous years.

**Partner Reports**

* NIFA liaison ~ Sarah Rocker
  + Sarah not on call. Melinda did share that NIFA awarded NACDEP an AFRI Conference grant and we will prominently display that NIFA has supported us during the conference. This grant allows scholarships ($22,500) and we’ll work with DEI committee and Membership Services committee to develop a protocol and aims to provide support for 1890 and 1994 participants, as well as other minority community development personnel that would be new to NACDEP.
* Regional Rural Development Centers Rep. ~ *Michael Wilcox*
  + Listening sessions coming up to discuss issues impacting rural America across the various regions. It’s RRDCs 50th anniversary and will be celebrating this year and will also be present at NACDEP conference as a sponsor and will share.

**Standing Committee Reports**

* Finance Committee ~ *Craig Carpenter* 
  + Working with conference committee on budget, sponsorships, etc.
* Communications Committee ~ *Jaime Menon/Jan Steen*
  + Working on potential adjustments to NACDEP newsletter. It’s growing.
  + Also having a lot of job postings being sent to ComCom, which is becoming somewhat burdensome. Will start sending them to the LinkedIn page that will help grow membership to that page.
  + Looking at opportunities to streamline and curate educational opportunities to be housed in a single spot (e.g. website, LinkedIn, etc.?)
* Nomination Committee ~ *Adam Hodges*
* Diversity, Equity & Inclusion (DEI) Committee ~ Michelle Eley
  + Discussion of the new AFRI grant and suggested scholarship review committee being comprised of the 1890 representative (Joy), 1994 representative (John), a board member (Crystal), two DEI committee members and two Member Services committee members.
  + Michelle will connect with the DEI committee to solicit those members
* Marketing Committee ~ *Emily Proctor* 
  + Not on the call
* Member Services Committee ~ *Michael Dougherty*
  + Report filed. Seeking information on scholarships and will be ready to do what needs to be done to support scholarships.
* Recognition Committee ~ *Eric Walcott/Tamara Ogle*
  + Awards nominations are due on February 23. Social media posts are drawing some in, as well.
* Historian Report ~ *Stacey McCullough*
  + Not on call but shared with Melinda that she is down to the final two past president interviews and will then begin working on editing.

**Updates from the Regions & Partners**

* Northeast ~ *Molly Donovan*
  + Sharing conference information and encouraging award applications.
* North Central ~ *Kara Salazar*
  + No reporting this time
* Southern ~ *Susan Jakes*
  + No report this time
* Western ~ *Katie Hoffman*
  + Working on fall retreat. Reviewing Idaho NACDEP awards and will send some forward next week to NACDEP.
* 1890 ~ *Joy Moten-Thomas*
  + Google doc has grown from 12 community development professionals at 1890s to over 30.
  + AEA administrators wanted an “elevator pitch” highlighting the uniqueness of 1890 CRD work. This group developed a draft and shared that statement, which is currently under review with AEA
  + Members of this committee but like to contribute to planning the NACDEP DEI track
* 1994/FALCON ~ *John Phillips*
  + Working on updating member listing
* Joint Council of Extension Professionals (JCEP) ~ *Adam Hodges/Melinda Grismer* 
  + JCEP met in person at ELC. Both Adam and Melinda were there.
* Journal of Extension ~ *Jamie Rae Walker* 
  + Board meeting in March. Also celebrating anniversary. Accepting applications for reviewers. Please continue submitting for publication reviews. JOE is grateful for NACDEP support to have a table at the conference.
* ELC (Feb. 9-10, 2022) ~ *Donna Rewalt, Mike Gaffney – Conference Review*
  + Donna shared 235 conference attendees, about 10 or so from NACDEP. Some NACDEP members went to dinner together on association night out. Donna noted concern that all committee members for planning ELC for the first time – along with a new person that supports JCEP. Would be beneficial to have some more continuity in who plans the conference moving forward. Good conference. Photos of NACDEP members at these meetings weren’t taken but would have been great.
* PILD (April 3-6, 2022 in Arlington, VA) ~ *Russ Garner, Ramona Madhosingh-Hector –* 
  + Agenda is ready to go. Speakers are confirmed and looking forward to it. Will be sure to taking photos.

**Conference Reports**

* 2022 Conference – *Melinda Grismer/Tamara Ogle/Rebekka Dudensing* 
  + AFRI Conference Grant secured ($50,000)
  + March 1 registration release + pre/post-conference offerings
  + Have drafted a health and safety plan. Right now it says they will follow CDC requirements for masking and based on Marion County transmission rates. Will have a limited number of KN95 rates.
  + Will have a final date to determine what the plan will be prior to the conference.
* Land use community of practice – looking at opportunities to expand upon efforts with the land-use community of practice. The advice given to communities of practice that want to connect with NACDEP is that the COP take responsibility for their own marketing. Have discussed and plan to have a webpage dedicated to each COP. ComCom would not take responsibility for marketing for each individual community of practice.

**New Business**

* **Convening a Scholarship Committee – (Assigned to DEI Committee)**

Scholarship announcements will be distributed to each of the 19 Historically Black land-grant colleges and universities, as well as the 35 Tribal land-grant colleges, soliciting interest from potential candidates who are community and/or economic development educators or specialists and new to NACDEP. The scholarship slots will be allocated on a first-come basis for attendees who represent either an 1890 or 1994 land-grant institution. One week after notification, online applications will be accepted through a Qualtrics survey. According to NACDEP’s bylaws, up to 49% of our NACDEP membership can have less than a 25% Extension appointment (while 51% of our membership must have at least a 25% Extension appointment or more). This allows us greater flexibility in choosing our NACDEP 2022 scholarship recipients, who may be serving with a university engagement department or on soft funding/grant funding for community economic development work at their respective land-grant institution.  In addition to coordinating registration details, NACDEP will gather information from attendees both prior to and following the conference regarding experiences as a new 1890 and 1994 NACDEP members -- and gauge their interest in future collaborative efforts among LGUs.

**Adjourn**

Board meetings are by Zoom on the 3rd Friday of each month (Next one: March 18, 2022)

**START TIMES: 9 a.m. (PACIFIC) ● 10 a.m. (MOUNTAIN) ● 11 a.m. (CENTRAL) ● noon (EASTERN)**