**March 18, 2022 Board Meeting**

**Agenda**

* **Welcome/Call to Order** ~ *Melinda Grismer,* 11:02 a.m.
* **Roll Call** ~ *Crystal Tyler-Mackey*

1. Melinda Grismer
2. Adam Hodges
3. Crystal Tyler-Mackey
4. Daniel Eades
5. Craig Carpenter
6. Rebekka Dudensing
7. Jamie Rae Walker
8. Eric Walcott
9. John Phillips
10. Joy Moten-Thomas
11. Katie McFarland
12. Michael Dougherty
13. Molly Donovan
14. Ramona Madhosingh-Hector
15. Tamara Ogle
16. Ricky Atkins

* **Agenda** ~ *Melinda Grismer,* no additions to posted agenda
* **Approve Feb. 18, 2022 Minutes** ~ *Crystal Tyler-Mackey*
  + Molly moved to accept, Daniel seconded, passed unanimously.
* **Treasurer’s Report** ~ *Daniel Eades* 
  + Daniel provided an overview of financial reports posted to MemberClicks. Rebekka moved to accept, Adam seconded, passed unanimously.
* **The Association Source** ~ *Ricky Atkins, NACDEP Executive Director*
* Ricky reported 291 members and 46 registered for the conference.

**Partner Reports**

* NIFA liaison ~ Sarah Rocker
* Regional Rural Development Centers Rep. ~ *Michael Wilcox*
  + *Melinda announced the RRDC listening session dates.*

**Standing Committee Reports**

* Finance Committee ~ *Craig Carpenter* 
  + *Craig reported that the association is doing well financially to this point in the year. He noted that our investment accounts are down, but that’s to be expected given current world and market conditions. Daniel added that the finance committee is meeting regularly and working on getting money in the endowment.*
* Communications Committee ~ *Jaime Menon/Jan Steen*
  + *The call for items for the spring newsletter was released. Submissions are due April 1. Melinda reminded the board that the spring newsletter will come after early bird registration has ended. An email reminding members of the early registration deadline will be sent separately.*
* Nomination/Policy & Procedures Committee ~ Adam Hodges
  + Adam reported that elections are underway. He is checking to see if the board or general membership needs to vote to change the audit from a complete audit to a review that meets the criteria for NACDEP’s budget. At our budget level, a complete audit is not required by standard practice. It is also a large expense in audit years.
* Diversity, Equity & Inclusion (DEI) Committee ~ Michelle Eley
  + Michelle reported that the DEI committee is moving it’s meeting off of 3rd Fridays so they will be able to attend the board meeting. The committee is considering tasks and recommendations. They want to meet with the board before presenting final recommendations. Melinda and Michelle will be meeting this week to discuss the committee’s recommendations to improve DEI in NACDEP. Michelle
* Marketing Committee ~ *Emily Proctor* 
  + Not on call
* Member Services Committee ~ *Michael Dougherty*
  + *The member services committee has appointed a couple of people to the scholarship committee. They are planning the new orientation event at the conference. Walt Witmer is meeting with the CD Extension Library to connect our NACDEP directory to the library. They are looking to get the Wednesday Webinars rolling again, but the format may look different as we exit the COVID-19 pandemic. The committee will need a new chair next year as Michael is running unopposed for secretary.*
* Recognition Committee ~ *Eric Walcott/Tamara Ogle*
  + *Tamara reported award application period has closed, and applications are with judges now. Scores are due at the end of March. There were no JCEP nominations so judges were asked to consider/nominate applications that meet the JCEP criteria. Another panel will be convened to consider these JCEP nominations.*
* Historian Report ~ *Stacey McCullough*
  + *Melinda reported that the historian’s president videos may be used for conference promotion.*

**Updates from the Regions & Partners**

* Northeast ~ *Molly Donovan*
  + *Molly reported promoting the conference to Northeast members.*
* North Central ~ *Kara Salazar*
  + Not on call
* Southern ~ *Susan Jakes*
  + Not on call
* Western ~ *Katie Hoffman*
  + *Katie reported promoting the conference to Western members. The West is planning its regional retreat for Sept 19-21 in McCall, ID and invites its close neighbors to attend.*
* 1890 ~ *Joy Moten-Thomas*
  + *NACDEP is up to 21 1890 members from 5 at the start of the year! Four new members participated in the March 14 1890 meeting. The next meeting is April 18. The section is interested in hosting a networking reception at the conference. Discussion settled on the reception being hosted right after new member orientation, which could be shortened from 90 minutes to 60, and before the jazz reception. Tamara suggested scholarship recipients could be recognized at the jazz reception. There are currently 21 scholarship applications—4 from 1890st, 5 from 1994s, and 12 from 1862s.*
* 1994/FALCON ~ *John Phillips*
  + *John will not be able to attend the conference, but the section will be able to meet, which may be helpful if there are sufficient 1994 attendees. Last year, allies outnumber 1994 reps, which may have been overwhelming. Scholarship participation from 1994s has been strong (5 applications to date).*
* Joint Council of Extension Professionals (JCEP) ~ *Adam Hodges/Melinda Grismer*
* Journal of Extension ~ *Jamie Rae Walker* 
  + *Report is in MemberClicks. Jamie Rae reported attending the JOE board meeting March 15-16. JOE’s 60th anniversary is approaching. More information on ways to participate in the anniversary will be announced soon. JOE has a 75 minute session at NACDEP as well as a booth. Information will help participants write and review for JOE as well as improve their extension factsheets. Jamie Rae’s 3-year term ends in June. JOE allows two terms, and she is willing to remain on the board for a second term.*
* ELC (Feb. 9-10, 2022) ~ *Donna Rewalt, Mike Gaffney*
* PILD (April 3-6, 2022 in Arlington, VA) ~ *Russ Garner, Ramona Madhosingh-Hector – Conference Preview*
  + Ramona reported that the agenda is set and provided a link (see below). More than 135 people have registered, and 10-12 seem to be NACDEP members. Melinda, Russ, and Ramona have been planning the association night out.
  + PILD agenda: <https://drive.google.com/file/d/1raPY-OI_UEx3tMNOkT_eh5q9oLhHpJDW/view>

**Conference Reports**

* 2022 Conference – *Melinda Grismer/Tamara Ogle/Rebekka Dudensing* 
  + AFRI Conference Grant secured ($40,000)
  + March 1 registration release + pre/post-conference offerings – 46 registered
  + Early bird ends April 1
  + Concurrent Session offerings, as part of full schedule, to be posted 3/18
  + Safety plan/language was drafted for conference registration release (following CDC regulations) – will release final decisions for requirements before Memorial Day
  + Committee Meetings will be held Tuesday during breakfast. Table tents will be provided. This is an opportunity to recruit new committee members.

**New Business**

* **Update from Scholarship Committee (Joy Moten-Thomas, Scholarship Committee Chair) & request with assistance in recruiting potential candidates – 21 complete applications (updated to 24 post-meeting)**

Scholarship committee:

Joy Moten-Thomas ([thomasb@fvsu.edu](mailto:thomasb@fvsu.edu)) – Fort Valley State University

Godwin Apaliyah ([apaliyah.1@osu.edu](mailto:apaliyah.1@osu.edu)) – Ohio State

Crystal Tyler-Mackey ([cmtyler@vt.edu](mailto:cmtyler@vt.edu)) – Virginia Tech

John Phillips ([JPhillips@aihec.org](mailto:JPhillips@aihec.org)) -- First Americans Land-Grant Consortium (FALCON)

Lupe Valtierra ([jvaltier@purdue.edu](mailto:jvaltier@purdue.edu)) – Purdue University

Lisa Hinz ([hinzx001@umn.edu](mailto:hinzx001@umn.edu)) – University of Minnesota

Nicole Walker ([naw@ufl.edu](mailto:naw@ufl.edu)) – University of Florida

* + Joy Moten-Thomas, chair of the scholarship committee reported the scholarship committee plans to meet 3 times: March 23 to review the 21 current submissions plus any others that come in by that date; April 6 hoping to fill remaining slots, and April 27 if needed. Scholarships are awarded on a rolling basis until funds are exhausted.

**Adjourn 11:54**

Board meetings are by Zoom on the 3rd Friday of each month (Next one: April 15, 2022)

**START TIMES: 9 a.m. (PACIFIC) ● 10 a.m. (MOUNTAIN) ● 11 a.m. (CENTRAL) ● noon (EASTERN)**