



National Association of Community Development Extension Professionals

**May 17, 2024 Board Meeting**  
**12-1:30 p.m. ET**

<https://us02web.zoom.us/j/84451494282>

**Agenda**

**Welcome/Call to Order ~ Crystal Tyler-Mackey**

- Meeting called to order by the NACDEP President at 12:02 PM ET.

**Roll Call ~ Michael Dougherty**

- Crystal Tyler-Mackey, President
- Michelle Eley, President Elect
- Rebekka Dudensing, Immediate Past President
- Daniel Eades, Treasurer
- Michael Dougherty, Secretary
  
- Scott Slattery, Northeastern Regional Rep
- Jan Steen, North Central Regional Rep
- Hunter Goodman, Southern Regional Rep
- Juliet Daniels, Western Regional Rep
- Iris Crosby, 1890s Regional Rep (joined late)
- Henry Thompson, 1994s Regional Rep
  
- Gwynn Stewart, Communication Committee Co-Chair
- Craig Carpenter, Finance Committee Chair (joined late)
- Donna Rewalt, Marketing Committee Co-Chair and ELC Planning Committee Rep
- Nicole Walker, Member Services Committee Co-Chair
- Eric Walcott, Recognition Committee Co-Chair
  
- John Green RRDC Representative
- Jamie Rae Walker, JOE Representative
- Ramona Madhosingh-Hector, PILD Planning Committee Rep.
- Karen Tanner, ELC Planning Committee Rep (joined late)
  
- Adrianna Palmer, Secretary-Elect
  
- Ricky Adkins, NACDEP Executive Director

**Agenda ~ Crystal Tyler-Mackey**

- Juliet moved to approve the agenda. Daniel seconded. Agenda approved.

**Approve Minutes of the Last Meeting ~ Michael Dougherty**

- Rebekka moved to approve the minutes as posted. Scott seconded. Minutes approved.



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### **President's Report - *Crystal Tyler-Mackey***

- Observed this was the last Zoom board meeting before the annual conference in Houston. Looking forward to time to be together to gather for conference.
- Reflected on depth of gratitude for organization. Nate asked me to write a letter for conference booklet – gave me a chance to be reflective. Noted respect had for work people in NACDEP do. Feel fortunate to be part of and serve NACDEP. Took a moment to thank everyone for serving and leading.
- Also remarked that Rachel Welborn will be retiring from role at SRDC but will still be with us at NACDEP. Went on record to publicly thank Rachel for all she has done.

### **Treasurer's Report ~ *Daniel Eades***

- Reported that as of April 30, NACDEP had \$252,683 in total assets, including \$58,275 in endowment.
- Passed budget last month. Do not generally have good picture of financial standing until after conference.
- Monitoring membership and conference registration. Will have more robust numbers to report next month.
- Jan moved to accept Treasurer's Report. Hunter seconded. Report accepted.

### **The Association Source ~ *Ricky Atkins, NACDEP Executive Director***

- Had exciting news on membership front. Through conference registration, membership is up to 407. Eclipsed last year already.
- Report will be uploaded. Rosters have been uploaded. Newsletter is out.
- Crystal asked what highest membership level was. Ricky said highest since been on board. Said that when started [November 2014], membership was just over 200 and it is double that now. Added that 212 people had registered for conference to date.

### **Old Business**

- None

### **New Business**

- International Association of Community Development – *Hunter Goodman*
  - Described global membership organization dedicated to community development. Added honored to be regional trustee for North America and the Caribbean. Said there were opportunities for relationship building that are complementary as there are members who are both.
  - Asked NACDEP create a liaison that would give quarterly reports – like what CDS does now. Added will be doing session at NACDEP with people part of both organizations to build that relationship. Full presentation has been uploaded providing more details.
  - Michelle asked how many persons were members of both organizations. Hunter said it was around 10.
  - Michael moved to create the liaison position. Rebekka seconded. Liaison position creation approved. (Hunter abstained as would be the liaison)



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### Partner Reports

- NIFA liaison ~ *Sarah Rocker*
  - Not present. No report.
  
- Regional Rural Development Centers Rep.- SRDC – *John Green*
  - Finalizing plans for Program Leader meeting at NACDEP. Working on final panelist for NIFA panel. Will also have CD Indicators follow-up session. Exciting to see come to fruition and next steps (indicators).
  - Data collection collaboration between three centers (Northeast, North Central, and South) -- expanding from North Central effort to three regions. Survey data will be available for all to use.
  - Western regional center in transition to University of Idaho.
  
- Community Development Society (quarterly) ~ *Bo Beaulieu*
  - Not present. No report. (Not the quarter for the report)

### Standing Committee Reports (please include a brief Standing Committee Report)

- Communications Committee ~ *Jaime Menon/Gwynn Stewart/Jan Steen*
  - Gwynn said committee did not meet in May.
  - Had previous discussions on logo. Got newsletter out (with editor Tom Blaine's extra work). Worked on social media Land Use Community of Practice, the DEI Committee, and other groups.
  - Next meeting June 7.
  
- Diversity, Equity & Inclusion (DEI) Committee ~ *Amber Tweety/Lupe Valtierral/Lisa Hinz*
  - Not present. No report.
  - Crystal noted last drop-in session had rich conversations, people looking to continue.
  
- Finance Committee ~ *Craig Carpenter*
  - Not present (at that time). No report.
  - Daniel noted committee did not meet.
  
- Marketing Committee ~ *Tanya Lamo/Donna Rewalt*
  - Donna noted working on multiple items. Will be sharing when get it back with designer. Reveal at conference. Other work will be done after the conference.
  - Committee meeting next week. Then will send out items for comments. Did share previous comments to designer. Designer was excited about work already done as usually does not get something with so much thought put into it. Feel like will be able to send marketing game forward in the next six months.
  - Crystal said will be fine-tuning agenda for business meeting, so noted will need to include reveal.



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- **Member Services Committee ~ *Nicole Walker/Charissa Puryear/Michael Dougherty***
  - Nicole reported committee has been busy with scholarship process. Charissa led that. Funded 14 people. All getting full registration plus at least two nights lodging. In addition to support from NACDEP, Prairie View A&M worked to get monies and Alcorn State University provided \$10,000 which funded scholarships for five attendees from 1890s for five getting registration, lodging, other expenses.
  - Next task is working on first-commers mixer with Prairie View. Looking forward to it. Will be doing things have not done before. Will be great.
  - Crystal thanked committee for its work, especially with the date changes (for scholarship applications). Nicole added thanks to Daniel and Ricky. Crystal thanked Prairie View for efforts to get monies. Nice to set agoal and reach it.
  - Nicole added in chat committee did not meet in May. Next meeting June 7.
  
- **Recognition Committee ~ *Eric Walcott/Tamara Ogle***
  - Eric said committee actively working on preparation for program. Met with conference committee to talk through program. Excited to do that.
  - Crystal relayed pre-game discussion about Rachel retirement and request to consider a special award at meeting on May 29. Authority already exists in bylaws to do that. Also noted possibility of renaming award.
  
- **Nomination/Policy & Procedures Committee ~ *Rebekka Dudensing***
  - Talked about conference site selection. Showed new conference application (for 2026). Preference will be North Central region. Will go out and post soon as possible. Deadline will be July 31 with a presentation at August board meeting.
  - New section asks about team – national conference hosting and NACDEP experience. Other parts same as in past.
  
- **Historian Report ~ *Stacey McCullough***
  - Not present. No report.
  - Crystal said Stacey will have report at conference.

**Updates from Regions & Partners (please include a brief Region/Partner Report)**

- **Northeast ~ *Scott Slattery***
  - Did not meet.
  - Preparing for conference – regional meeting and “Night Out.”
  
- **North Central ~ *Jan Steen***
  - *Did not meet.*
  - *Building a newsletter. Updating contact list.*
  - *Building agenda and presentation for regional meeting.*
  
- **Southern ~ *Hunter Goodman***
  - Last meeting in April. Will be an email follow-up at end of May.
  - Working on recognition for Rachel at regional meeting.
  - Will pass baton to Nate at end.



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- Noted in chat that reaching out to Susan Kelly, Adam Hodges, Dawn Burton, Michelle Eley, Crystal Tyler-Mackey, and Stacey McCullough regarding Rachel Welborn's recognition in the Southern Region meeting. If there are others you want to be included in a call, let me know.
- Western ~ *Julie Daniels*
  - Did not meet.
  - Working on agenda for meeting. Organizing regional "Night Out." Want to get numbers to coordinate with restaurants.
- 1890 ~ *Iris Crosby*
  - Been working with Nate and host committee about conference. Making sure had 1890 participation. Everything on track for 1890 Experience and meetings. Excited.
  - Crystal noted heard previously about funding for scholarships. Iris said working on logistics to transfer money.
- 1994/FALCON ~ *Henry Thompson*
  - Nothing to add today.
- Journal of Extension ~ *Jamie Rae Walker*
  - Cleared the major backlog. Issues coming out. Others in copy-edit. If there are concerns reach out.
  - Need reviewers – check with me.  
[\[https://tigerprints.clemson.edu/joe/for\\_reviewers.html\]](https://tigerprints.clemson.edu/joe/for_reviewers.html)
  - Editor will come for a day. Will do notebooks and stickers again.
- Joint Council of Extension Professionals (JCEP) ~ *Rebekka Dudensing/Crystal Tyler-Mackey*
  - Rebekka noted still need ELC and PILD Reps (for planning committees)
  - Crystal mentioned Excellenc in Extension Engagement award. Rebekka noted deadline [May 31] coming up. <https://www.jcep.org/awards>
- ELC ~ *Donna Rewalt/Karen Tanner*
  - Will be seeking additional ELC Planning Committee Rep for next term
  - Donna noted will be rolling off after 3 years.
  - Will be in Savannah next year (as not staying second year in Tampa)
  - Karen said will be continuing in ELC role.
  - Donna posted in chat had suggestions of members for committee.
- PILD ~ *Ramona Madhosingh-Hector/Erin Ling*
  - Will be seeking one PILD representative for next term as Ramona rotates off (after three years).
  - Ramona thanked board for allowing me to serve. Posted final report, Will still be in Northern Virginia/Washington, DC area – hotel not figured out. Asked people to share feedback with Erin.
  - Ramona noted meetings outside of regular NACDEP meetings – but opportunity for us to meet and engage as part of these meetings.



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### Conference Reports

- 2024 Conference – *Jimmy Henry/Nate Peterson/Talia Washington*
  - Rebekka said Planning committee had call yesterday. Nate wanted me to share information.
  - Registration 212-215. Hotel block filled up on some nights – trying to get more nights if possible. Crystal added Nate got a few more rooms last night.
  - Tours same thing – some filling up.
  - Working on list of things to do in Houston.
  - Fun items – Want people to wear more formal (cocktail) attire for banquet.
  - Interested in having people wear 1890s (1994s) t-shirts during 1890s Experience.
  - Have conference T-shirts for tours. Chance it will be hot-and-humid even with morning tours.
  - Silent auction reminder. Always interesting and Prairie View has some special items planned.  
Nate asked people to sign up as moderators
  - Reaching out to Member Services regarding post-conference survey. Asked if anyone else had anything to add/ask to forward it.
  - Michelle suggested regional reps send out sign-up sheet for moderators. Jamie Rae said sign-up sheet working. Need 13 moderators (have 14). Need six more persons to support mobile workshops. Shared final sessions schedule.
  - Jamie-Rae noted way for people be involved to show service for promotion. Rebekka added may be way to get travel funds.
  - Michelle noted pre-game discussion about retirees. Asked regional reps to check about retirees to recognize them. Award ceremony time for recognition. Asked them to get Information collected back May 31 to use in event planning.
- 2025 Conference – *Adam Hodges*
  - Michael reported theme decided upon; will be “Country Roads - Connecting the farm to the community”
  - Added Adam will be in Houston there with promotional materials. Working with West Virginia State University Extension Communications to get them produced.

### Announcements

- Next meeting – at conference June 17, 2024 at 12 Noon CT. (Note that National Program Leader begins at 1, overlapping with board meeting.)
- Crystal asked people to stay tuned, watch email and be prepared. Need to be intentional on business meeting as a lot happens – and it throws a lot of things off if we get off schedule. Be watching for details. Know what has to be accomplished at business meeting.
- **Crystal wished safe travels to those coming to conference.**

### Adjourn

- Meeting adjourned at 1:13 PM ET.



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Board meetings are by Zoom on the 3<sup>rd</sup> Friday of each month  
**START TIMES: 9 a.m. (PACIFIC) • 10 a.m. (MOUNTAIN)**  
**11 a.m. (CENTRAL) • 12 noon (EASTERN)**