**National Association of Community Development Extension Professionals**

**Board Meeting**

**December 13, 2024**

**12 noon - 1:30 p.m. ET**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/83224495532**

**Meeting ID: 832 2449 5532**

**Agenda**

**Welcome/Call to Order ~ Michelle Eley**

The President called the meeting to order at 12:06 PM ET.

**Roll Call ~ Adriana (“Audrey”) Palmer**

Michelle Eley

Jaime Menon

Crystal Tyler- Mackey

Daniel Eades

Audrey Palmer

Scott Slattery

Nate Peterson

Julie Daniels

Novita Epps

Jamie Rae Walker

Sarah Rocker

Steve Alessi

Bo Beaulieu

Hunter Goodman

Michael Dougherty

Eric Walcott

Gwynn Stewart

Nicole Walker

Lupe Valtier

Ricky Atkins

**Agenda ~ Michelle Eley**

Michelle Eley moved to accept the agenda. Daniel Eades seconded. The agenda has been accepted.

**Approval of Minutes ~ Audrey Palmer**

Julie Daniels moved to approve the November 2024 minutes. Daniel Eades seconded. The November 2024 minutes have been approved.

**Treasurer Report ~ Daniel Eades**

* Reports are uploaded to memberclicks.
* 145,868- Total Assets $63,000 in Endowments which is up $10,000 from last year
* Letter of Intent for NIFA Conference Grant.
  + Adam Hodge’s team is working on grant budget
  + Michael Dougherty and Daniel Eades are working on the grant narrative
* Moved: Julie Daniels
* Seconded: Crystal Tyler- Mackey
* The treasurer report has been accepted.

**The Association Source ~ Ricky Atkins, NACDEP Executive Director**

* Call for proposals, elections, awards portals, and invoice for renewals of memberships have all occurred.
* Report is uploaded to member clicks.

**Partner Reports**

* **NIFA- Sarah Rocker**
* Received NIFA Conference Grant Letter of Intent
  + Looking forward to full submission
* Bustling time
* Budget
* Awaiting updates from government changes and being responsive
* Dept of Education Update
  + No update
  + Be active with your representative in your respective university and local
* Entered in the chat: President-elect Donald Trump said Saturday that he will nominate former White House aide Brooke Rollins to be his agriculture secretary, the last of his picks [to lead executive agencies](https://www.cbsnews.com/news/who-might-be-in-donald-trump-cabinet/) and another choice from within his established circle of advisers and allies.
* Writing letters of support as a strategy to show the value and impact of land grant universities. This can come from CDS and NACDEP
* **Regional Rural Development Centers Representative - NERCRD –Steve Alessi**
  + End of the year wrap up and annual programs and annual reports are the focal point.
* Western Center- more staff
  + New Interim Associate Director
  + Worldability Initiative
    - University of Wisconsin modeled it and want to bring in the west
* Southern Center
  + Would like to do listening sessions with tourism staff
* Northeast Center:
  + - Working on a regional tourism project with people from West Virginia, New Hampshire, and Vermont.
    - West Virginia survey of residents and visitors in three regions.
    - Webinar with two people from CED team UPenn on *Active Transportation Plans for Communities.*
* North Central Center
  + - Webinar: *The Change in Relationship Between Farm and Non-Farm Economies in Rural Communities*
* **Community Development Society - Bo Beaulieu**
  + CDS Conference- Geneva NY July 6-9, 2025. Five Fingers Region
    - There is an extended deadline for conference proposals.
    - Conference Theme: Innovative Pathways to Thriving Communities
      * Cdsociety.org
    - There are offers for travel scholarships for students.
    - There is a new diversity plan that include travel scholarships.
    - There are Resident Halls available for lower costs.
  + Community Development Journal
  + Local Development Society
* **International Association for Community Development (ICAD) – Hunter Goodman**
  + They have completed webinars for December.
  + The listing of webinars that can be found: <https://www.youtube.com/channel/UCNd1HpC3EGErLoXk_olG_4Q>
  + There is a call for proposals for a global publication and it does through January. You can find it here: <https://www.iacdglobal.org/call_for_contributions_abstracts_for_the_next_issue_of_iacd_practice_insights_magazine>
  + Hunter Goodman has made herself available to do regional meetings. She can discuss connection between IACD and NACDEP
  + They have a new website and strategic planning.

**Conference Reports**

* **2025 Conference ~ Michael Dougherty**
  + They are moving forward with conference planning.
  + Working in Oxford Abstract
    - The 2025 submission form has been updated to include what I did not realize was missing (and thought it would carry over). To date, all that had been submitted was a test -- which I deleted.
  + Constructing budget and getting the application in. Due Jan 6
    - Under resourced and underfunded
  + Nate brought an opportunity for Freddie Mac- Plenary and will pay
  + Meeting next week
  + We'll encourage proposals again at NACDEP New? Year on Jan 21!!
  + Ricky will build information about 2025 conference by this week.
    - Need to provide more details on the website for people who may have interest in attending.
  + The budget has to be completed earlier in the process to get information out sooner due to other Community Development conferences.
* **Conference Sponsorship ~ Nate Peterson**
  + Many people are starting to see the value in NACDEP.
  + Reached out to Nate for 25K to secure speaking opportunity for keynote and capnote
    - Affordable housing
  + Due to 2024 exposure, they leveraged a relationship with Central State
    - Launching HEIRS Property program
  + Research and extension work that brings a lot of alignment
  + We want to consider protocol and guidance in entering partnerships and relationships.
  + Vital and relevant for the work being done in urban and rural areas.
  + Jamie Ray mentioned she can help. A lot of guidelines for sponsorships already exist out there. We should also consider guidelines for the presentation, so it is educational and not like an infomercial.
  + Jaime Menon said that she is happy to lend eyes to review proposed guidelines.
  + This is a good way to start off.
    - Should we ask them to do a Pre/Post workshop idea?
  + Spotlight to different regions on what Partners can offer to the membership.
  + They are also Interested in being exhibitors and would like to know benefits of providing money.
  + We need a sponsorship ladder that extends 10K.
  + Nate Peterson will provide language from previous years from Daniel Eades and Nate Peterson with CISCO.
  + President Eley will send out an email to Jaime E, Jamie W., Nate P., Daniel E about the opportunity to meet to discuss sponsorship guidelines.
* **2026 Conference ~ Jaime Menon/ Ricky Atkins**
  + Jan sent a note for updates.
  + KACDEP PD has had a meeting about forming committees per the playbook.
  + They have connected with Adam Hodges to plug in with work and share resources for 2025 work.
  + They have received the contract.
  + The Corporate Caterer will be totally separate from the Drury Inn
    - Direct Billing Application- no more than 10K
    - Caterers are affordable and we can easily peace mill.
  + Attrition: If we meet in the room block, the meeting space is free.
    - Only payment is AV

**Upcoming Events**

* **NACDEP New Year ~ Crystal Tyler- Mackey**
  + Save the Date: Jan 21- 1pm-3pm EST
  + There is no registration fee with calendar invitation
  + Highlights
    - Basic support for conference and all things NACDEP
    - Concurrent Sessions: Break Out Sessions
      * Sampling from CD101
      * Mentorship- Brian Raison

**Standing Committee Reports**

* **Nominations/ Policy & Procedures Committee ~ Crystal Tyler- Mackey**
  + Vote for election slate
  + Encourage people to look into information
* **Marketing Committee ~ Donna Rewalt**
  + Submitted report via email
  + Submitted report and logo standard
  + Make reference to email
* **Member Services Committee ~ Nicole Walker**
  + Jan 10th- Next Meeting
  + First Friday 10am
  + Scholarship application launch and reviews
  + Conference buddy and mentor program
  + Conference first-timers orientation

(tentatively) Post-conference survey + general membership survey

* + Webinar with Michael- Land Use topics and regional center collaboration
* **Diversity, Equity, & Inclusion (DEI) Committee ~ Amber Twitty**
  + Attendance in conference, elections, and
  + Considering book club. Not summer
  + Meeting in February
  + New Administration and thoughts of DEI and viability
    - Mindfulness Trainer
* **Communications Commitee ~ Gwynn Stewart**
  + Report uploaded to member clicks
* **Finance Committee ~ Craig Carpenter**
* NP.NR.
* **Recognition Committee ~ Eric Walcott**
  + Awards Portal is open
  + More reminders in social media and email
  + Email went out to prospective judges through regions

**Updates from Regions & Partners**

* **Northeast ~ Scott Slattery**
  + Met last month on November 14th
  + Largest meeting since he took over
  + President Eley visited especially with conference.
* **Southern ~ Nate Peterson**
  + Meeting on quarter and meeting in February
  + Sending updates
  + Increase engagement
* **Western~ Juliet Daniels**
  + Oct 25th last meeting
  + 2 conference proposals and award submission work meetings and will host one in January and February for awards.
  + Sending correspondence to region about all updates
  + Will meet with team either right after NACDEP New Year or separate
* **North Central ~ Jan Steen**
  + NP.NR.
* **1994/FALCON ~ Henri Thompson**
  + NP.NR.
* **1890 ~ Iris Crosby**
  + NP.NR.
* **Joint Council of Extension Professionals (JCEP) ~ Crystal Tyler-Mackey**
  + ELC and PILD Conferences coming up
* **Journal of Extension ~ Jamie Rae Walker**
  + Last issue went out
* **ELC ~ Karen Tanner**
  + NP.NR.
* **PILD ~ Erin Ling/ Novita Epps**
  + In DC.

**The meeting was adjourned at 1:23 PM ET.**