

Executive Committee and Committee Chair
National Association of Community Development Extension Professionals

Notes/Minutes

April 11, 2008

(via conference call)

2:00 – 3:30 Eastern (1:00 Central, 12:00 Mountain, 11:00 Pacific)

Present: Mike Woods, Jim Goodwin, Ed Jones, Dave Civittolo, Hank Cothran, Charlie French, Connie Wagner, Dick Senese, Michelle Eley, Cynthia Pilcher, Lorie Higgins, Lynette Flage

Mike Woods called the meeting to order. After a review of the agenda, Hank Cothran moved and Dave Civittolo seconded to accept the agenda. The motion passed.

Minutes: One error was noticed on the March minutes, came was misspelled. Hank Cothran moved and Ed Jones seconded to approve the March minutes with the correction. Motion passed.

Financials: Hank Cothran reviewed the financial reports. Ed Jones moved and Dave Civittolo seconded to accept the financials, motion passed. Dave Civittolo moved and Michelle Eley seconded to affirm the expenses, motion passed.

Regional Updates:

Northeast – Charlie French reported that work is being done to get Extension together to discuss entrepreneurship. Also, there is a youth entrepreneurship symposium coming up.

North Central – Dave Civittolo reported that the scheduled tour was cancelled. They will try to have the discussion via conference call.

Southern - Cynthia Pilcher reported that the Mississippi/Louisiana Regional Tourism Summit is coming up.

Western – Jim Goodwin reported that they are working with Montana and Idaho to do three 2-day E Commerce training sessions.

1890 - Michelle Eley, no report

Mike Woods brought up the Living on the Land: Stewardship for Small Acreages announcement. It will be posted to the NACDEP website.

Galaxy:

- There is a face-to-face meeting coming up for Galaxy planning.
- Notification on presentations should go out the week of April 14th.
- Housing is open for reservations.
- Galaxy Registration will open on April 15th.
- For the Awards ceremonies, NACDEP needs two representatives present for each region.

- Possibly a Board Member and the Regional Representative
- Letter of invitation for the NACDEP sessions will be going out shortly.
- Auction – Mike Woods/Dick Senese will find the contact person and provide the information to Michelle Eley & Cynthia Pilcher for follow-up.
 - Members Services has a call on May 7 and will be discussing the participation in the auction.

Operations Guidelines: The committee needs to review the draft.

PILD: Lynette Flage reported that there are some great sessions scheduled. Also, two names are needed for next year. There is a meeting that follows the conference for the new committee.

Website: - no report

A&T Industries: - no report

2008 Board Retreat: Ed Jones asked for topics that need to be considered for the retreat.

Conference 2009: There are two hotels that are available for the NACDEP Conference. After reviewing the information provided by Kathy Ibendahl, the best hotel would be the Doubletree Hotel Mission Valley – San Diego. The room rate is \$165.00 + 12.55% providing NACDEP spends \$64,000 on food and beverage. There was some discussion on the food and beverage amount. Connie Wagner will request a menu and review costs and selections. (NOTE: the Philadelphia meal costs were considerably higher than the San Antonio costs.) Ed Jones stated that he and Connie Wagner will try to arrange a meeting as quickly as possible.

Committee Reports

Finance: Mike Woods asked the purpose of this committee. After some discussion, it was asked to be added to the Retreat agenda.

Members Services: Michelle Eley reported that the committee would like to have an orientation session, similar to the one in Philadelphia. They would like it to be from 5:00 – 6:00 PM on Monday.

They have received information from 7 or 8 states concerning charters/affiliates.

Publications: Connie Wagner has the previous issues. She is not sure where to post them.

Nominations: Use opportunities, as they arise, to remind people that this is coming up.

CDS Journal: CDS is launching an electronic version of their journal. They are interested in working with NACDEP to either provide a site license or a reduced fee for NACDEP members. After discussion, it was agreed that NACDEP is open to discussion with CDS on this.

Manager's Report: Connie Wagner has been trying to find, reasonably priced Board of Directors liability insurance. If anyone is working with a non-profit that has this type of

insurance, please let Connie know the insurance company's name. She has one quote that is about three times the anticipated amount. It is from RJF Agency in Minneapolis, MN.

Schedule for 2008: The call will be on the second Friday of each month at 2:00 PM Eastern/1:00 PM Central/12:00 PM Mountain. The call number is 662-325-8448. The remaining dates are:

May 9	August 8	November 14
June 13	September at Galaxy	December 12
July at Board Retreat	October 10	

Meeting was adjourned.

Respectfully submitted,

Connie Wagner
Association Manager

NACDEP 3-31-2009 P & L

	<u>Jan - Mar 08</u>
Ordinary Income/Expense	
Income	
Interest	440.78
Membership Dues	<u>18,300.00</u>
Total Income	18,740.78
Expense	
Association Expenses	
Credit Card Fees	110.07
Florida Corporate Fees	70.00
Phone	63.93
Postage	12.12
Supplies	<u>28.56</u>
Total Association Expenses	284.68
Association Manager	968.00
Galaxy Planning	1,481.18
JCEP Meetings	<u>1,504.69</u>
Total Expense	<u>4,238.55</u>
Net Ordinary Income	<u>14,502.23</u>
Net Income	<u><u>14,502.23</u></u>