

**Executive Committee and Committee Chairs**  
National Association of Community Development Extension Professionals

**Minutes**

**December 12, 2008**

(via conference Call)

**2:00 PM ET/1:00 PM CT/12:00 PM MT/11:00 AM PT**

**Present:** Dick Senese, Mike Woods, Ed Jones, Deborah Tootle, Hank Cothran, Charlie French, Dave Civittolo, Lorie Higgins, Michelle Eley, Jim Goodwin, Connie Wagner

Mike Woods called the meeting to order. Since this line is reserved through the Southern Rural Development Center, we will have to reserve it for 2009. Mike Woods asked if there were any questions or additions for the agenda. Being none, Ed Jones moved and Hank Cothran seconded to approve the agenda, motion passed.

**Minutes:** With no questions or comments on the minutes, Hank Cothran moves and Ed Jones seconded to approve the minutes for November, motion passed.

**Financials:** Hank reviewed the information that was sent out earlier. Deborah Tootle moved and Charlie French seconded to accept the financial report, motion passed. Deborah Tootle moved and Ed Jones seconded to affirm the expenses, motion passed.

Mike Woods stated that they are hoping to have more information after the January JCEP meeting about the financial settlement from Galaxy. Ed Jones will be attending and taking the meeting expenses incurred by NACDEP over the last three years.

**Regional & Committee Reports:**

**NE** – No report

**NC** – No Report

**S** – No report

**W** – There is concern about travel money for the conference. Hank Cothran explained that he has been looking for insurance to cover NACDEP's obligations if the conference is cancelled due to economic conditions. He has not been able to find any.

**1890** – Michelle Eley reported that there are several new people in the 1890 universities. She has been making them aware of the NACDEP Conference.

**Federal** – No report

**Galaxy** – Mike Woods reported that there is an additional meeting in 2009 to close out the books and come up with a report for future Galaxy Conference.

**PILD** – No report

**Conference 2009** - Hank Cothran reported that all track reviews are completed. There is a call on Monday to finalize the selections. After that, Hank and Connie Wagner will work to notify all submitters.

Jim Goodwin stated that he attended an EDA meeting and is hoping to get \$1000 sponsorship commitment from EDA. Jim also said that he is looking for an opening keynote from California.

**Site Selection** – Deborah Tootle discussed the new site selection policy that had been E-Mailed to the executive committee and committee chairs. There are two areas of concern, the wording for the host, should it be extension professionals or extension associations? The second is the statement that we are looking to make a profit. After discussion, the Board felt that it should say Community Development Extension Professionals and the profit information was acceptable. Ed Jones moved and Deborah Tootle seconded that the policy be adopted with the changes suggested. The motion passed with Dick Senese abstaining. Deborah Tootle and Connie Wagner will work on a letter and send the information out to the three groups that have expressed interest in hosting the 2010 conference.

**Sustainability** – Dick Senese reported that the JCEP Committee met and went over the evaluations from the workshop at Galaxy. They also discussed sustainability. There were two ideas for the focus, one was the global context and the other was the financial sustainability of extension and its ability to continue functioning. The focus is in the global context. Ed Jones was asked if there is a way to link what JACEP is doing with the 2009 NACDEP Conference. Ed stated that there should be now.

**JCEP Regional Meetings** – Lorie Higgins reported that she worked with ANREP and a survey was done and has been compiled. During the time provided for ANREP and NACDEP, the interest is in providing information on the environment and community development. There is also interest in people joining via web cast. Lorie will help transition the new Western Regional Representative to the work on the Regional Meetings.

**Finance** – No report

**Members Services:** Michelle Eley reported that the committee has not had a meeting since JCEP. She is wondering if the committee should explore other ways to raise monies for scholarships. She also asked if there is anything that members Services can do to help promote the 2009 Conference. There will be an orientation again and they will start preparing for that.

**Policies & Procedures** – No report

**Publications** – Charlie French reported that the publications responsibility is transferring to Connie Wagner and he will be working with her.

**Nominations/Election** – Dick Senese reported that the election results are in. The voting turn-out was low and the process may need to be reviewed. Deborah Tootle said that she would work on tweaking the process.

Results:

1890 Representative – Paulette Cooper  
Western Representative – Steve Burr  
North Central Representative – Gary Green  
Treasurer – Hank Cothran  
Secretary – Michelle Eley  
Deborah Tootle – President-Elect

Mike Woods will work on an announcement for the members.

**Internationalizing Extension** – Dick Senese reported that he has had contact with two people from a Chili University. Perhaps the role of this committee is to just make members aware that there are opportunities to work with others outside of the US.

**Other** – Hank Cothran reminded everyone that a new Conflict of Interest form needs to be signed. IRS requires that we do this annually to maintain our non-profit status.

Mike Woods expressed his appreciation to everyone for the great work. He will keep in touch with those rotating off the board. (Mike would like a t-shirt that says ‘We Survived Galaxy’.)

Ed Jones thanked Mike Woods and everyone for a good year. Deborah Tootle also thanked everyone.

With no further business, the meeting was adjourned.

Respectfully submitted,

Connie Wagner  
Association Manager