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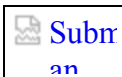
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## NACDEP Board Meeting Minutes March 11, 2005

### Present

Hank Cothran  
Cindy Bigger  
Ernie Hughes  
Al Kowitz  
Rick Mauer  
Chris Sevrides  
Emily Shaw  
Julie Stewart  
Deborah Tootle  
Walt Whitmer

### Welcome

Rick Mauer called the meeting to order. Deborah Tootle reported that a draft of the minutes from 2/18/05 had been sent out to the board. Motion to accept approved (Bigger/Hughes).

Hank Cothran gave the Treasurer's Report. We are now incorporated and he will be getting the IRS number soon. We should also be getting the report from the North Central Regional Center for Rural Development (NCRCRD) on the conference. Hank will work through JCEP financial policy manual (and will send the manual out to the Board). Hank will set up an account, get the NACDEP money transferred and will work with the NCRCRD and the Southern Rural Development Center (SRDC) to get bills paid. Motion to accept approved (Tootle/Hughs).

### 2006 Conference Committee

Cindy Bigger reported on the 2006 Conference Committee. She is waiting on additional information from Jeri Marxman and John Burton; she will get the committee together on conference call. The most important issue they are working with is finding a location for the next conference. The Committee will be working with SRDC on this. The Board members present did not feel it is ready to encourage other organizations to piggy back on NACDEP yet. Rather, it is more important to work through organizational strategies first. However, the Board did concur that they may want to coordinate NACDEP meetings with the meetings of the extension directors.

**Marketing**

Ernie Hughes, who coordinates the movement of the traveling display, reported that it is currently moving around for display at different meetings.

**Membership Services**

Steve Daniels was not present to give a report. However he had previously sent out a mission statement from the Membership Services Committee.

**Recognition Committee**

Chris Sieverdes reported that the Recognition Committee is in the process of identifying members of committee and collecting information from other organizations on what and how awards are made.

**Resolutions and Policy Committee**

Jeri Marxman was not present to give a report.

**Audit Committee**

Al Kowitz had nothing new to report.

**JCEP**

Walt Whitmer discussed the JCEP meeting in June and the possibility of having someone to attend. The Board talked about sending either Kathy Tweeten or Walt. Walt will talk with Kathy about it and see if one of them can get it on the calendar. We should be better prepared by June. Attending the JCEP meeting will be a critical next step.

**Task Force Reports:**

**Database:** Julie Stewart is in the process of cross checking membership lists with conference attendance to verify the database. She will continue to work with Emily at SRDC to identify what we need on-line. We will have a regional breakdown which will help the regional representatives with their tasks. They plan to begin with the SRDC membership list as a model.

**Organizational services:** Walt Whitmer will be posting Steve's listserve policy.

**Old Business**

**Incorporation update:** Hank Cothran reported that we are incorporated.

**Bonding issue:** Hank Cothran reported that we don't have any more information on fidelity bond yet.

**Strategic Planning budget report:** Sally Maggard was not present to give a report.

**2005 conference leftovers:** Julie Stewart is working on the proceedings.

Rick Mauer requested that all committees remember to send in mission statements, committee membership, plan of work and budget requests.

### **New Business**

**Regional Reps meeting report:** Rick Mauer reported that the regional representatives are working to identify their responsibilities and duties and will put together a job description. Rick solicited additional comments from the Board.

Call schedule for coming year: The Board agreed to meet via conference call every second Friday of each month at 10:00 CST. The meetings for the rest of the year are: April 8, May13, June 10, July 8, August 12, September 9, Oct 14, Nov 11, and Dec 9.

### **Next Conference Call**

April 8th, 2005, 10:00 a.m. Central

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