

## **Minutes**

### **NACDEP Annual Business mtg. - Wednesday, September 18, 10:00 am Galaxy IV, Pittsburgh, PA**

Michael Darger, NACDEP president, welcomed the membership. A quorum of members was determined.

Michael Dougherty made a motion to approve the consent agenda, including the minutes from the business meeting of May 21, 2012 and this year's business meeting agenda. Member Brent Hales seconded the motion. A vote was called and the motion passed.

During the President's Report, Michael Darger made remarks to the membership and noted that 160 members were present at the Galaxy IV conference; recognized and thanked past board members, past president Michael Wilcox and committee chairs. Darger then enumerated ten accomplishments of the association over the last year:

1. We survived a major turnover in leadership. We turned over half of our board in May, 2013 but we're still cooking with gas. With new leaders.
2. Membership. About even at 300, although slightly fewer members than last year. Considering that not everyone comes to Galaxy, compared to our normal conference year, we're feeling pretty good about that. But we think we can do better so...pick up some brochures and recruit someone.
3. We created a new committee. The Marketing Committee was approved by the board and is starting to analyze our membership patterns and think about what we as an organization should do to sustain and grow itself.
4. Brought the Policies & Procedures up to date and thought through the policies that we wanted. For example, we now will have a financial audit every three years and we just had our first audit completed.
5. We identified a vendor and we are now building an internal member database system that also will promote NACDEP to the general public
6. We continued a liasionship with the Regional Rural Development Centers. One of the RDC directors attends our board meetings, Stephan Goetz, and we're connecting productively this way.
7. We renewed our contract with Professional Association Resources to manage our office, finances, website, and newsletter and help with the annual conference going from Sept, 2013 through the calendar year of 2014.

8. We have two promising conferences lined up for our future. Grand Rapids in June, 2014 and Little Rock in 2015.
9. Galaxy IV. NACDEP strived for a NACDEP at Galaxy conference experience and we achieved that. We have contributed in unique ways to the Galaxy experience and yet we have kept in mind that, at its core, this is the one time this year that NACDEP folks get to mingle.
10. And most recently we were pleased to hear that NIFA, the National Institute for Food and Agriculture -- our agency within the greater USDA, appointed a National Program Leader (NPL) to attend to Community and Rural Development issues. Brent Elrod is that NPL (Stand up Brent). Let us please welcome him now. Ever since we lost our last NPL to retirement, about a year and half ago, NACDEP's board has expressed its concern that we had no one "inside the beltway". Therefore, we took this concern to our colleagues in the Joint Council of Extension Professionals (JCEP) and asked for their support. JCEP responded and took our concern to ECOP (the Extension Committee on Organization and Policy). ECOP expressed concern to NIFA. And NIFA has made this very encouraging move. I personally thanked NIFA Director Sonny Ramaswamy yesterday at a JCEP/ECOP reception yesterday. This is an example of why it is good to have NACDEP around.

The Treasurer's Report was given by Notie Lansford and he noted the association's finances, and a successful audit of our finances. Calendar year 2012 net income was \$18,697, compared to \$23,690 the previous year. Assets as of 12/31/12 were \$146,892, compared to \$124,113 on 12/31/11. Lansford noted that we expect expenses to exceed revenue in a Galaxy conference year but NACDEP is financially healthy.

Committee Reports followed starting with a report by the Finance Committee and chair Nancy Bowen-Else. The Recognition Committee report was given by chair Michael Dougherty; Communications/Website Committee report by Susan Kelly; Member Services Committee report given by chair Minnie Mitchell; Marketing Committee report given by chair Rebekka Dudensing; Resolutions/Policy and Nominations Committee report given by chair Michael Wilcox; Galaxy IV Planning Committee report given by chair Michael Dougherty; 2014 Annual Conference Planning Committee report given by Alison Davis including a viewing of the promotional video for Grand Rapids, Michigan and the annual meeting planned scheduled for June 22-25, 2014; and lastly, the 2015 Annual Conference Planning Committee report given by chair Stacy McCullough scheduled for Little Rock, Arkansas on May 17-20, 2015.

Proposed Bylaws amendments were introduced by committee chair and past president Michael Wilcox. After some discussion and clarification, a motion to accept the amendment that would require a simple majority for quorum at committee meeting was made by Brent Hales and seconded by Kathryn Dodge. The motion passed.

A motion to approve the amendment for committee chairs to be appointed by the NACDEP president and committee members to be appointed by committee chairs was made by Kathy Tweeten and seconded by Ed Jones. The motion passed.

Michael Darger then put out a call for any regional and NACDEP issues. A member reminded the membership about the upcoming Super Seminar.

Darger then recognized all current Board Members present at the meeting.

The meeting was adjourned at 10:57 am.

Minutes respectfully submitted by Mark Apel, NACDEP Regional Representative for the Western Region

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