

**NACDEP Business Meeting  
February 17, 2005**

**Draft**

**Awards Ceremony**

- Kathy Tweeten presented the first NACDEP Bonnie M. Teater award to Bonnie Teater.
- John Allen presented the 1<sup>st</sup> WRDC Neil Mayer Lifetime Achievement Award in Community Development to Sheila Knopf (in absentia). He presented the 2<sup>nd</sup> WRDC Neil Mayer award to Dave Sharp.

Kathy Tweeten called the meeting to order.

Secretary's Report – Deborah Tootle reported the minutes from the September 2003 meeting at Galaxy are posted on the website. A motion was made to accept the minutes as posted. Motion approved (Tootle/Whitmer).

Treasurer's report – Hank Cothran reported that we have 413 members but that we will not know how much money we have until the conference finances are finalized. A motion was made to accept the treasurers' report. Motion approved (Cothran/Tootle)

**Committee Reports and Action Plans**

*Awards Committee*

Chris Sieverdes reported that most regions represented on the Awards Committee. The committee renamed themselves as the Recognition Committee to be consistent with philosophy of the organization. The Committee is in the process of investigating how other organizations are structuring and presenting awards. The Committee is interested in giving awards only at national conference. Some of the emergent issues they are addressing include continuity issue (because of the one year appointments), whether awards should be limited to NACDEP members, and the type of awards that should be presented.

*Marketing and Outreach Committee*

Rod Howe thanked the Committee members: Joann Adams, Brian Calhoun, and Ernie Hughes (chair of the Committee). The Committee has produced both a brochure and a traveling display. Rod identified need for the Committee to work with membership committee and asked NACDEP membership to jot down ideas for marketing committee.

*Membership Committee*

John Amrhein thanked the transition team membership committee members and introduced Steve Daniels as the new chair. Steve announced the Committee has renamed themselves as the Membership Services Committee and discussed some of retention issues and services to members.

#### *Nominating Committee*

Rick Maurer thanked the Transition Team Nominating Committee chair and announced the nominating procedure will be similar to last year's. The Committee will initiate the nomination process in late summer or early fall as the term of office is the calendar year. The Committee is looking for one new member each from NC and NE regions.

#### *Audit Committee*

Al Kowitz reported the Committee has five members and is expecting a report from Treasurer for policy and procedure so they can begin their plan of work. He thanked both the S and NC RDCs for help.

#### *Conference Committee*

Cindy Bigger reported approximately 30 members have volunteered for the Conference Committee. They are in the process of putting together site selection criteria. The next conference will be in South and they have asked SRDC to help with the management and administration of conference. Cindy thanked Jeri Marxman and John Burton for their work on this conference and asked members to begin sharing thoughts on the current conference.

#### *Resolutions and Policy Committee*

Jeri Marxman asked that the W and NE regions provide committee members. She reported that we will need to make some changes in the by-laws so they are consistent with what we want the organization to do.

A motion was made to accept committee reports as presented. (Motion approved: Cothran /Whitmer).

**Old Business** – No old business was reported.

#### **New Business.**

#### *NACDEP Affiliation*

Walt Whitmer introduced Sharon Hoelscher, current president of JCEP, who presented an overview of JCEP and brought JCEP brochures for the group. JCEP is currently planning for Galaxy 2008. She encouraged NACDEP to become involved. There is no organizational fee to belong. She also encouraged NACDEP members to contact her for further information. NACDEP raised the question of how the power is shared among participant organizations. She replied that each organization has 3 votes on the board by right of their 3 members.

Whitmer stated that the JCEP committee met yesterday (2/15/05). One of issues that emerged from the survey is the need for NACDEP to have more voice. JCEP requires an organization to have been in process for 3 years before joining JCEP. We are not sure when the clock began ticking. JCEP committee recommends that the Board move ahead with JCEP affiliation.

A motion was made to let the Board move ahead with JCEP affiliation. (Motion approved: (Whitmer/Fenech).

Discussion: Some of concerns revolve around whether NACDEP is ready to assume responsibilities and roles associated with JCEP. Hank Cothran raised questions of (a) how much it will cost us, (b) when we are considered to be an organization (we are not yet incorporated), and (c) whether or not some other organization pulled out of JCEP. Hoelsher discussed costs and insurance to cover meetings and indicated that financial liability is minimal, but associations make own arrangements to get board members there. Occasionally some organizations do not meet with Galaxy. She thinks that we would be considered an organization at the time the by-laws were adopted. We do not have to make this decision immediately. When other organizations meet with Galaxy, they consider Galaxy as part of their national meeting. Galaxy meets every 3 years in September or October. Concern emerged over the scheduling of the meetings and the possibility of this organization having two meetings

#### *Membership Survey Results and Discussion*

Walt Whitmer presented the results from the recent on-line member survey. Information from survey will continue to inform on-going discussion.

#### *Listserv*

Steve Daniels and Membership Services Committee helped put together draft of rules for listserv. Board has previously approved these rules which come under three headings: information out, information in, and topics not acceptable. Steve Daniels will provide the guidelines for participation. Listserv participation is limited to members only and a wide array of professional interest information is allowed. Informal polls will be acceptable for the time. Surveys are acceptable as long as (a) they meet academic guidelines, (b) are linked to the website site such that respondents' confidentiality is preserved, and (c) survey issues have to be relevant to the land grant mission. No flames will be allowed.

#### *Conference Rotation*

Kathy Tweeten introduced the issue of conference rotation. The membership survey shows interest in national conference every 2 years as opposed to every year.

A motion was made to hold the annual nationwide NACDEP conference during calendar years of 2006, 2007, and held in conjunction with Galaxy in 2008 (Motion approved: Sieverides/Fenech).

Discussion: Mary Leuci reminded the group of the concern that although we needed to have this meeting alone, we wanted to meet with other organizations. The purpose of organization as it was originally conceived is to have a national voice in Extension. Others expressed concern expressed over geographic rotation of meeting. Some suggested we hold national meeting every 2 years and regional meeting in the in-between years. Some were interested in regional meetings every other year so that we can build regional networking. Costs of travel were a major concern but others did not think it was any more expensive to travel to national than regional meetings. Some members felt we have developed momentum and that we need to keep this momentum. Once the membership and meeting process is strengthened, we can move to a 2 year rotation. The motion is for the next 3 years only. We may have a better infrastructure for holding national meetings than for regional. Hank Cothran reminded us that we have a significant amount of business to conduct face to face. Jeri Marxman pointed out that holding meetings every other year will create problems with the by-laws (i.e., incorporation, officers).

A motion was made to direct the board to discuss strategies for holding regional meetings. (Motion approved: Fenech/Cothran).

Discussion: Hank suggested that regions need to discuss the need for regional meetings but not as part of NACDEP. Jerry Hall said that the structure is in place with JCEP. Bo Beaulieu reemphasized the role of the regional rural development centers in holding regional meetings. A request for video streaming of annual meetings was made.

#### *Strategic planning initiative*

Sally Maggard suggested that with the formation of the association, we may need another strategic plan. We need this strategic plan to move forward and for CED to have a voice in CSREES. She asked that anyone with any ideas on how this process should look should get in touch with RRDCs.

#### *CES Community Development Foundation of Practice*

Rod Howe announced that the document was given out in registration packages. The Committee is offering the document as a framework for community development. He asks that members read and respond to it. The next step will be to share the document with the CES Directors through RRDCs. The NACDEP Board is interested in approving document as foundation of practice.

A motion was made to adjourn.