

NACDEP Board and Committee Chairs Conference Call Minutes

July 14, 2006

2:00 - 3:30 Eastern (1:00 Central, 12:00 Mountain, 11:00 Pacific)

Call-in Number: 850-410-8045

Minutes

PRESENT:

Alan Barefield
Hank Cothran
Michelle Eley
Lorie Higgins
Rick Maurer
Cynthia Pilcher
Dick Senese
Steve Smutko
Deborah Tootle
Kathy Tweeten
Connie Wagner

Rick Maurer called the meeting to order. Deborah Tootle reported that the minutes from the Board retreat in June were distributed in mid-June. A motion to accept the minutes passed (Cothran/Tweeten).

Hank Cothran provided the Treasurer's report. Hank reported that we are currently above our budgeted income. We are also coming in under budget on the Philadelphia trip. We've had a total income of \$42,000 and expenses of \$11,831. A motion to accept the Treasurer's report passed (Tootle/Higgins).

COMMITTEE REPORTS:

Regional Updates. Cynthia Pilcher, Michelle Eley, Lorie Higgins were on the call. Lorie reported that the evaluations from the Western Region Vitality Training were very positive and that they had 80 people attending.

2007 Conference. Dick Senese reported the Conference Committee met this morning. Next week they will get the call for proposals out and by the 27th will have the track chairs in place. The Committee made some changes in the track structure to make some of the economic development and leadership tracks more specific. They eliminated the technology track but will ask that all proposals indicate (a) whether the program/presentation involves technology, and (b)

whether it is presented in other languages. They will flag these presentations in the program.

Finance. Alan Barefield reported that he has been gathering procedures from other committees and guidelines; he should have that information together after July.

Membership Services. Michelle Eley and Cynthia Pilcher reported they have a conference call next Tuesday to (a) report on the retreat, and (b) develop an action plan.

Policy and Resolutions. Steve Smutko reported he has (a) made assignments to review the by-laws (each committee member will review an article) and (b) that the committee began development of a structure for the planned policy manual. The committee will have a draft policy manual by the Philadelphia meeting. Rick Maurer will also go through the by-laws and note all the changes so that Hank can file this information with the Federal government.

Recognition. Chris Sieverdes not present.

Nominations. Kathy Tweeten reported that the nominations committee has not yet met again. She also needs the timeline that Rick used last year. The committee would like the Regional Representatives to encourage people to run.

JCEP Liaison . Kathy Tweeten reported we have been accepted as members of JCEP and that NACDEP participation in JCEP is on line at JCEP.org. The next PILD will be April 23-25 in Arlington, VA. The first JCEP conference call will be on August 28th. We have committed to (a) past president, current president and president-elect participating on the JCEP board, and (b) NACDEP representatives participating on the PILD committee and regional JCEP meetings. We need to clarify some of these points (such as regional meetings).

Internationalizing Extension. Dick Senese reported that Neal Flora is interested in this effort. The major thrust is to increase awareness and sensitivity to international efforts in Extension.

Executive Manager's Update. Connie Wagner reported that she is continuing to update the web site. She still hasn't located the links for the minutes from August through December of 2005. She is concerned about the scheduling of Rick's survey on conference preferences. Connie could conduct a web-base survey but the group decided to table this until the Fall. She will work with the Conference Committee to send out a call for participation that will market and provide information on the conference; it will be followed by a call for proposals.

Web Info Update. Rick reported that he hasn't had any volunteers yet.

OLD BUSINESS:

Committee Co-Chairs. Rick Maurer reported that he and Charlie are working together to find co-chairs for the Recognition Committee.

NEW BUSINESS:

Kathy Tweeten reported that Epsilon Sigma Phi would like our membership list. Hank reported we do not have an official membership list. Deborah and Hank will work on this together. However, our standard response to ESP should be that we can post this question to our members. Kathy will ask at the next JCEP conference call as to how the other member organizations handle the issue of sharing member lists.

Input from members - Rick reported that we have been approached by CDS to have a joint meeting in 2009. He will respond to CDS and decline the offer at this time but remind CDS that we may be cooperating with them on a journal issue.

Hank suggested we market the 2007 Conference at the National Tourism Conference at their poster session.

Our next call is August 11.

Adjourn