

NACDEP Board Meeting Minutes
September 8, 2006

Hank Cothran, Dick Senese, Lorie Higgins, Michelle Eley, Cindy Bigger, Kathy Tweeten, John Amrhein, Connie Wagner, Kristen Grifka (CSREES), Jerri Marxman.

No changes to the agenda.

Hank moved for approval of minutes, Cindy seconded. Approved.

Treasurer's report

\$17,000+ in checking. CD pays 5.1%. If left there for 6 days, no penalty for withdrawal.
\$35,000+ in CD's.

1 new member.

Need budgets from committees by November.

Will have another board retreat next year.

Hank moved to accept treasurer's report, Kathy seconded. Approved.

Regional reports

Michelle on the newsletter/website:

Proposal for layout:

1. Welcome from rotating regional reps responsible for that newsletter
2. News from NACDEP
3. Other news
4. Regional news

Would like to use Constant Contact software. There is a cost: (\$30 per month? I also heard a figure of \$250 but forgot to get a clarification) for up to 2500 addresses.

Could Connie be the conduit/manager?

Focus of newsletter: NACDEP and Community Development in general? Yes.

Discussion: Connie says we can do the newsletter without the software. Hank suggests we have one editor, rather than shifting it around. Lorie ask if there are some nice features we can't do through the listserv. Yes.

Dick: we need one editor, but a publisher as well. Form a committee of regional reps. Board sets policy for what types of things go in the letter, but committee determines content. Have a draft a month in advance policy – presented to board as regular agenda item.

Michelle's Motion: regional reps appointed as editorial board trial basis (until end of year), will use Constant Comment with Charlie's assistance and through his office on a trial basis.

Lorie seconded. Timeline? Needs to be soon for nominations, before 1st of October for notifying members of dues increase. Michelle will talk to Charlie and get a (near in the future) date out to the board. Given short timeframe for 1st issue the officers will be responsible for review an advance copy. Approved.

Thanks Michelle and Charlie!

1994 update: Michelle contacted Joan Gill. Got list of 10 polytech people with CD focus. Michelle will draft a letter inviting them to become members and alert them to the opportunity to be a representative to NACDEP.

Again, thanks to Michelle for all the good work she is doing on behalf of NACDEP!

Western Region: EVOLVE is being adopted as Idaho's signature leadership development program.

North Central: Invited to two states for developing state organizations, but time conflicts are a problem.

Conference report:

Web site is up as is call for proposals. Reminder will go out soon. No confirmed keynotes or capstones yet.

Dollar auction: Donna Beegle potential speaker. Shorten poster session and have keynote on Monday night. Then move dollar auction to last half hour of lunch on Tuesday. Okay!

Track chairs – working on getting them appointed. Leadership Development with an individual focus – having a problem coming up with a name. Evaluation research methods and tools and organizational development also need names. Send them to Dick.

Month of September is sponsorship month. Need a prospect list of orgs and people who might be asked for sponsorship (\$250 -- \$2500) from board. Send to Dick ASAP so that by end of September can have most sponsors figured out. Examples of types of sponsors; foundations, financial institutions, state associations of commerce, counties, cities, etc.

Membership Services:

Michelle and Cynthia need feedback from board members on welcome letter and brochure. Check email addresses and other details. Question: will membership services be responsible for sending out invitation to renew? Hank has been doing that, but feels it

should be a role for membership services. Yes. Hank will write letter but it will come from membership services. First notice will go out in next newsletter.

Nominations:

Kathy just sent out a nominations report, which will go in newsletter. Does board approve of timeframe? Terms of service question: New bylaws adopted last spring went into effect immediately, so eligibility stuff in her report needs to be amended. Board needs to decide how to interpret, report just needs to reflect the board's assurance that it's interpretation is correct.

Hank's Motion: Application of bylaw changes approved by membership does not adversely affect those holding office at the time the amendment is adopted. Kathy seconds. Approved.

Timeline approved: Kathy made the motion and Cindy seconded.

JCEP

Kathy and Dick had first call with JCEP. Michelle went to PILD meeting in DC (over and above Michelle!). Dates for 2007 are April 23-25. What kinds of sessions do people want to see on the agenda? Can have a NACDEP association meeting there if we want. They want one or two NACDEP members from each state to attend (newsletter).

Galaxy planning meeting. The next President Elect and Gae Broadwater will represent NACDEP. There is money to pay Gae's way.

New Business

Jerri: Subcommittee determining where to move with state charters. Need direction from the board. Have collected by-laws and would like to put them on the web. Question: by what authority are these associations existing under our name. None saying "chapter of NACDEP," so maybe not a problem. Half are joint CD and natural resource associations. What do our bylaws say about charters? Subcommittee would like to develop a proposal for defining the relationship that would go to the board and then to the membership. Board would like a summary of dues structures from different states and would like to take a few meetings to consider. Subcommittee would like to poll the state groups to see what they expect from NACDEP. Preliminary inquiries suggest interests are aligned. Thanks for the great work to that subcommittee!

October meeting agenda: Under old business, address the state charter issue.

Meeting adjourned.

Submitted by Lorie Higgins on September 12, 2006