

Meeting of the NACDEP Executive Committee via teleconference and Adobe Pro webinar system at University of Minnesota.
January 13, 2012

Meeting called to order by President, Tim Borich at 1 PM (CST)

Members present: Michael Wilcox, Michael Darger, Winifred McGee, Richard Proffer, Greg Davis, Deb Tootle

Members not present at roll call: Steve Burr, Harry Crissy

Others present: Peter Metsker, Michael Dougherty

Agenda accepted as presented by Tim Borich on motion by Deb Tootle second by Richard Proffer and carried

December minutes were accepted on motion by Greg Davis, second by Proffer and carried.

Treasurer's Report by Greg Davis. Greg reviewed the year with Peter Metsker.

Dec 31 checking balance: \$358.64. Activity: +\$375 (dues), -\$2133.41 (PAR), -\$0.40 (credit card fees).

Dec 31 savings balance: \$122,546.46. Activity +\$36.36 (interest)

Not much change in membership revenue for the year, a little up. Tim reported that the larger Extension organizations had a 10% decrease. The numbers in budget have been conservatively estimated and we have outperformed those estimates consistently over the last three years anyway.

Accepted on motion by Michael Darger, second by Tootle and carried.

Updates from the Regions

§ Northeast – Winifred McGee reported that a person in her area may possibly be interested in spearheading a regional chapter.

§ North Central – Richard Proffer reported that University of Minnesota has finished its Horizons project and the final report is published. Iowa has had eight new members join from Iowa. Richard gets member updates from PAR and then welcomes new members to NACDEP, which he did in the case of these new Iowa members. Borich reported that the Folk fest on the DC mall will be an opportunity this summer to represent CRED work as he will be involved. As many as 2 million people participate.

§ Southern – no report

§ Western – no report

Committee Reports

2012 Conference Committee report by Michael Wilcox. Everyone is accepting their presentations invitation so far but more people have yet to be heard from. Walt Whitmer would like to do a post conference workshop with a national team looking at CRED program indicators across the states and regions. Otherwise, pretty quiet. Peter Metsker reported just a handful of conference registrations to date. The lunch on Wednesday was dropped because of another conference needing the room. Another conference was booked immediately after ours. Board room will be available for Wed. afternoon.

Sponsorships include: \$500 from SRDC, graphic design in-kind services from WRDC, \$500 and in-kind setup/knockdown help from Utah State. Steve Burr is still looking for sponsorships.

Communications Committee- Peter Metsker is still looking for a vendor to work on member database; no one has submitted a bid. Darger provided him another vendor name to investigate.

Awards - March 15th is established as the deadline for decisions on awards. March 1st as deadline for submissions of awards. Everyone who wins an award (regional or national) but has not registered for the conference will be offered the early bird rate for the conference. February 29th is the earlybird deadline for conference registration. In the January newsletter there will be an article promoting awards by Tim Borich. Borich will find a committee chair and committee members with Michael Wilcox and Deb Tootle. All of the aforementioned was incorporated into a motion by Tootle, second by McGee, and carried.

2013 Galaxy Conference. Michael Dougherty reported. Other organizations have very different conferences than us. They will want us to be part of the big exhibit hall at Galaxy. Also, there will be a Galaxy video promotion and materials available for showing this year at our Utah conference but he will not be there to show it (so conference committee needs to attend to

this detail). He is not sure whether future Galaxy events will happen because of lack of stability in the member organizations. Off Galaxy points: Michael offered to cover this year's ANREP conference for NACDEP (to cover our JCEP obligation) and is willing to help lead the Awards committee this year.

Finance. Greg Davis reported on the budget for 2012. The website expense could be regarded as multi-year, capital type investment but it would be accounted for as a 1-year expense. \$102,000 is a fairly conservative income projection with a conservative \$109,000 expense projection. Discussion about various aspects of the budget including JCEP, PILD, and the website expenses. Motion to increase website expense to \$12,000 by Darger, second by Davis, and carried. Motion to accept revised proposed budget carried unanimously (i.e. total income \$101,700 and expense of \$114,100). It was agreed that the budget is a placeholder and major expenditures such as the website project are subject to board approval before actual implementation.

Membership. No report.

Nominations/Elections. Deb Tootle reported that the nominations committee reported a slate to the Secretary and the election was held. After the election was launched this week a member brought to the Secretary's attention a possible problem with the regional rep. contests. The board discussed the need (driven by the bylaws) to hold regional rep. elections in a way that only members of a region can vote in its regional rep. contest. It will be examined by the next secretary and PAR but this year it probably will not be an issue since both of the regional rep. contests have only one candidate running. 126 people have voted to date according to Peter.

Policies and Procedures. Tim Borich sent out portions of the P&P out for comment and improvements in December. To date, Deb Tootle on elections/nominations, Greg and Notie on fiscal policies, and Michael Darger on General Policies have submitted suggested changes. Some other sections of the P&P still need to be reviewed. The three presidents will work on the bylaws issues first and P&P second and come back to the February board meeting with their findings. Tim will work on appointing a Policies and Resolutions Committee to handle bylaws amendments that are submitted by any NACDEP member in order that they can be submitted with 30 days notice for member voting at the May conference.

Incorporation. Metsker reminded the board that the corporation is incorporated in Florida and we need an attorney in Florida to become our legal rep. there since the member who incorporated us there is now retired. The board asked him and he will follow-up on this issue.

Greg Davis had to leave the meeting at this point.

Audit. Metsker wonders whether we need to actually do this. Michael Dougherty will check with his CPA spouse on what is reasonable for not whether we do an audit but how often should an audit be done.

Old Business-

JOE. Mary Emery will be contacted by Tim about being our rep. to the JOE editorial board.

New Business –

None

Meeting adjourned on motion by Darger, second by Proffer at 2:52 CST.

Respectfully Submitted by Michael Darger, Secretary