

Meeting of the NACDEP Executive Committee via teleconference and Adobe Pro webinar system at University of Minnesota.

February 10, 2012

Meeting called to order by President, Tim Borich at 1 PM (CST)

Members present: Michael Wilcox, Richard Proffer, Michael Darger, Winifred McGee, Richard Proffer, Greg Davis, Deb Tootle

Members not present at roll call: Harry Crissy

Others present: Peter Metsker, Michael Dougherty, Jen Schottke (PAR)

Agenda accepted as presented by Tim Borich on motion by Deb Tootle second by Steve Burr and carried

January minutes were accepted with one change to make the the Finance report section clearer on motion by Richard Proffer, second by Deb Tootle and carried.

Treasurer's Report by Greg Davis.

Jan 31 checking balance: \$8748.63

Activity: +\$7505 (dues and conference registration), +\$3000 (transfer from checking), -\$2098.48 (PAR), -\$17.17 (credit card fees)

Jan 31 savings balance: \$119,881.94

Activity +\$35.48 (interest), +\$300 (dues), -\$3000 (transfer to checking)

Membership bills will be posted on March 1st. Meanwhile, member renewals are occurring when people signup for the conference.

Treasurer's report accepted on motion by Michael Darger, second by Deb Tootle and carried.

Updates from the Regions

§ Northeast – Winifred McGee reported that a meeting in DC of NE leadership network (Extension directors and state program leaders from NE) will

happen next week. They will interact with NIFA staff. CRED was not originally included but now will be. NE has some award submissions happening this year unlike last year when there were none.

§ North Central – Richard Proffer reported that NC is kind of quiet this month. Missouri is preparing its awards submissions. He is getting some email bouncebacks from some states, bad emails. It was recommended that he contact the association office and the state program leader in each instance.

§ Southern – no report from Harry Crissy but Michael Wilcox reported that there is an upcoming conference for which he still has slots available for some SE states.

§ Western – Steve Burr asked Jen for email addresses for new/newer Western members so that he can send personal greetings to them similar to what Richard is doing in the NC region.

#### Committee Reports

2012 Conference Committee report by Michael Wilcox and Steve Burr. 53 people signed up to date. 10 in each category for tours except bike tour. Display tables will be there with displays of products/services/organizations (i.e. not posters). Probably need to charge a registration to the conference for these participants. 11 people signed up for post conference banquet. Pre-mtg. of board is 8 am on Sunday. Board to meet right after conference. There were 5-6 applicants for scholarships but status unknown.

Communications Committee- Peter Metsker reported that they have not made progress on member database. He is wondering about another approach with having the member database on a different website with a seamless link to our site. They have not heard from the ANREP person who knows about their member database system. Jen reported that this past newsletter was her first issue that she worked on. It was agreed that the editor should be named and maybe a photo of him placed as well in future issues. Discussion of appropriate frequency of the issues. Open rate for last issue was 34.6%, a really good score according to Constant Contact's experience.

Awards - Michael Dougherty was appointed as chair but he needs a co-chair. Hank Cothran is a willing member of the committee to work on both national and South region awards. Even though there are no Galaxy awards, Galaxy has established a recognition committee. (Harry Crissy arrived at this moment in the

meeting and so the board was 100% present.) But that is for the 2013 meeting. For 2012, there need to be regional committees for the awards in regions. Tim Borich will send out the list of volunteer candidates to the regional reps. and he, Michael W. and Deb Tootle will work on getting a co-chair for the committee.

2013 Galaxy Conference. Michael Dougherty reported. All the spaces for the section activities are being determined and committed. It's easier for NACDEP activities than the other JCEP sections. He wants to determine how and who will show the promotional video at Park City about Galaxy in Pittsburgh since he will not be in Park City. Tim stated that JCEP is planning to have the conference registration revenue from people who are members of multiple sections be divided proportionately among the sections that they are members of. Michael and Tim compared notes on the Conference Planning Committee vs. the JCEP board (that Tim attended in San Antonio). Tim reported that for awards we will have a breakout room. Also, we have a room after one of the lunches for our business meeting. If these meetings are held concurrently across the sections (i.e. across Galaxy), then members of multiple sections will face a quandary about where they will go. Some other sections are having preconference meetings, somewhat for their business meetings and somewhat for other activities.

Finance. No report.

Membership. No report.

Old Business-

Bylaws. Tim mentioned three ideas for changes. There was a lot of discussion of what should be done. There is a problem that for the last three years we have not held the election before the end of the year and so the whole issue of who is an eligible member to vote creates ambiguity. Several contrasting ideas were suggested. Tim recommended that a bunch of bylaws changes be addressed at Galaxy in 2013 when the organization can be face to face and deal with this carefully. Meanwhile, for any changes that surface this year, Tim will appoint a Policy and Resolutions Committee with Gary Taylor as chair. Gary has a lot of experience in working on these kind of issues with APA and he is a lawyer.

Darger suggested that some long time members and past presidents such as

Kathy Tweeten and Deb Tootle be asked to serve

Policies and Procedures. Tim recommended that we deal with this as the board in Park City at the preconference meeting. He asked that the people who agreed to do P&P reviews to do so in order that he can organize the recommendations/suggestions.

JOE. Mary Emery is going to be our rep.

New Business –

1. NIFA. A CRED leader is not being named to replace Sally Maggard. Tim thinks this is a big problem and that we should express our concern. There are 43 states plus DC and Guam that are represented in NACDEP which makes us a national association. Michael Wilcox agreed to this notion and said we should start preparing.
2. Pre-Conference CRED Program Leader Meeting. Tim Borich asked whether the CRED program leaders should try to meet on the Saturday before the Park City conference? Wilcox said that Bo Beaulieu thinks people would be receptive to this idea.
3. CDS/NACDEP Collaboration Update and the 2014 Conference. Michael Wilcox updated the group that the idea was discussed some more. The concern is to make sure we don't take a hit financially if we do this. Also the idea of a journal cooperation is still floating.
4. JCEP Update. Tim Borich went to a full four days of meetings with JCEP. Discussion of the "mini-Galaxy" meetings that JCEP has. NACDEP and ANREP are not real active in these meetings, which can be a problem if NACDEP members go to these sessions without knowing that no formal NACDEP sub-meetings will occur.
5. Setting the Date for 2012 Board Retreat and 2013 Summer Meeting. Michael Wilcox suggested October 2012 for the board retreat. And perhaps early summer for the 2013 retreat since that is the Galaxy year.
6. The election was held and results are in. There were ~165 votes, which is a big increase from last year. Results to be announced in a future newsletter after individuals who ran for office are contacted and confirmed by Tim.

Meeting adjourned on motion by Richard Proffer, second by Wilcox, and carried

at 3:05 CST.

Respectfully Submitted by Michael Darger, Secretary