

Meeting of the NACDEP Executive Committee via teleconference and Adobe Pro webinar system at University of Minnesota.

March 9, 2012

Meeting called to order by President, Tim Borich at 1 PM (CST)

Members present: Michael Darger, Greg Davis, Steve Burr (rolling thru Wyoming)

Members not present at roll call: Michael Wilcox, Deb Tootle, Winifred McGee, Richard Proffer, Harry Crissy.

Others present: Peter Metsker, Michael Dougherty, Jen Schottke

Although a quorum was not yet present, the agenda was accepted with addition of election results and awards as items on motion by Michael Darger, second by Greg Davis and carried

February minutes were accepted on motion by Greg Davis, second by Steve Burr and carried.

Treasurer's Report by Greg Davis.

Feb 29 checking balance: \$13,671.90

Activity: +\$7865 (dues and conference registration), -\$2121.01 (PAR), -\$48.12 (credit card fees), - \$772.60 (JCEP/PILD travel)

Feb 29 savings balance: \$119,915.13

Activity +\$33.19 (interest)

Peter Metsker informed the board that the negative number on the Feb. 2011 membership line was not a mistake; rather it had to do with the way that membership was accounted for that year and that we use an accrual accounting system.

Treasurer's report accepted on motion by Michael Darger, second by Steve Burr and carried.

Updates from the Regions

Northeast – no report

North Central – no report

Southern – Harry Crissy reported 2013 CDS conference will be held in Charleston, SC.

Western – Steve Burr sent an e-mail blast to Western members about registration and membership. Several responded that they're attending conference. He also expects more award applicants than in 2011.

1890 – no representative from this NACDEP "region" is currently on the board.

1994 – no representative from this NACDEP "region" is currently on the board.

Committee Reports

2012 Conference Committee report by Steve Burr and Jen Schottke. 165 people signed up to date (includes 4 guests and 161 member professionals). Early bird rate expires today. Hoping for 185 total. Tom Chestnut and the review committee did a nice job. Draft agenda with room assignment is out for review. All but a few presenters have registered. There will not be a hard copy agenda. Menu choices are needed 30 days out. Need bios for keynoters (3). Exhibitors at the 6-8 tables will either need to be registered for conference at full rate or at guest rate of \$75 (if not attending conference

other than this). (Harry Crissy joined the meeting at this time. Therefore, quorum achieved.) Four preconference workshops have 25, 24, 13, and 15 people registered, respectively. There is one post-conference meeting at the satellite site 4 miles away. The state program leaders for CRED will be meeting on the Saturday at the satellite site 4 miles from hotel. There were three scholarships awarded (see details in Membership Committee notes below). Michael Dougherty will talk to Steve about getting the Galaxy presentation and video setup. The comp. hotel rooms are assigned to PAR, Michael Wilcox, Sally Maggard and Steve Burr.

Communications Committee- The committee has not met recently. Peter Metsker reported that they have not made progress on member database yet but he still intends to investigate the alternative approach mentioned in February. Jen intends to get an issue of newsletter to the membership in March. March 19-23 is target release date. She will contact the four regional reps. for content articles. The election results, membership renewals, conference update, are other items to include.

Awards – The applications have been received at PAR. Now Regional committees are needed. Regional award nominations will be sent to the four regional reps. There is a grading system that is very easy to use for award review. Inserting an article reminding committee volunteers in the newsletter will be good and Jen noted that. Tim will re-send the volunteer lists to the regional reps. so that they can distribute award applications to them for review.

Membership. Stacey McCullough could not be present but submitted the meeting notes attached here as appendix.

Old Business-

NIFA. A CRED National Program Leader (NPL) has not been named to replace Sally Maggard at the National Institute for Food and Agriculture. Therefore, a letter to NIFA's director was composed by Tim Borich, reviewed by other NACDEP officers and given approval by all four regional rural development center directors, et al. About 14-15 people have reviewed the letter. Tim sent it out for voting by Board members not able to make today's meeting. Richard Proffer, Deborah Tootle, and Michael W. all voted yes via e-mail. All five members present today were in consensus in favor of sending the letter. The total board members indicating agreement totaled eight with one abstention.

JCEP Update. Tim gave an update on these issues. JCEP appears to be rising in importance with respect to consultation with ECOP on issues concerning the national Extension. That is, ECOP will be relying more on JCEP for insights with respect to policy.

Finance. No report but discussion arose about invoicing members not signed up already through the conference. Some people noted that their institutions would pay if they received an invoice for their membership. PAR has to reverse invoices that are cut but never paid so Peter recommended issuing invoices for the 2011 members that haven't renewed yet. The Board concurred. PAR will do an analysis of the impact of having done a combined conference/membership system this year (i.e. and not having invoiced up to this point). The issue of student members was discussed.

The election was held and results are in. Michael Darger was elected as President Elect. Greg Davis was re-elected as Treasurer. Rachel Welborn was elected as Secretary. Stacey McCullough was elected as Southern Region Rep. Kelly Nix was selected as Northeast Rep.

2013 Galaxy Conference. Michael Dougherty reported. JCEP's travelling delegation will come to the

Park City conference to talk about JCEP. Michael will coordinate with the travelling team. This should be in the Park City conference agenda and save the date flyers. Call for proposals probably will happen this summer. Sept. 16-20, 2013 in Pittsburgh.

JOE. No report.

New Business –
None offered.

Meeting adjourned on motion by Michael Darger, second by Harry Crissy and carried at 2:07 CST.

Respectfully Submitted by Michael Darger, Secretary

Appendices:

Member Services Committee Report to the Board
March 2012

General Update

Multiple committee members have left Extension and become inactive over the last year, which is making it hard for the committee function effectively given the breadth of its responsibilities. As a result, we will be actively recruiting members at this year's conference and looking to Board Members for recommendations about potential committee members.

Minnie Mitchell (NC State) has volunteered to serve as the next committee chair if the Board approves. Committee members are supportive of this.

The next committee meeting will be held in April (most likely on 4/9 pending a few more responses from committee members to a Doodle poll concerning availability).

Conference Scholarships

There were five applicants for scholarships to the 2012 NACDEP conference. A subcommittee of four committee members reviewed the applications. With what was raised at last year's conference (\$872) and the balance left from the previous year (\$200), we had a total of \$1,072 that could be awarded. The decision was made to award \$325 to the top three candidates (David Burton, Missouri; Peggy Schlechter, South Dakota; Debra Jo Kinsella, Florida). All awardees and non-awardees have been contacted.

NACDEP Newsletter

Newsletter articles are being prepared to solicit auction items, solicit volunteers to help with the auction, and recruit new members to the committee. These will be submitted to Tom Blaine on Monday.

Respectfully submitted by Stacey McCullough, Committee Chair