



**National Association of Community Development Extension Professionals
Board/Committee Chairs
MINUTES
FRIDAY, JANUARY 11, 2013**

Voting Participants:

Steve Burr, Western Rep.
Michael Darger, President-Elect
Greg Davis, Treasurer
Stacey McCullough, Southern Rep.
Kelly Nix, Northeast Rep.
Richard Proffer, North Central Rep.
Rachel Welborn, Secretary
Michael Wilcox, President

Non-Voting Participants:

Notie Lansford
Scott Loveridge
Michael Dougherty
Susan Kelly
Minnie Mitchell
Brian Raison
Jen Schottke, PAR

Approval of the Agenda: Michael Wilcox opened the meeting with approval of the agenda. The agenda was approved unanimously.

Minutes Review: Rachel presented the December minutes for review with thanks to Stacey for taking minutes in her absence. Steve Burr made the motion to approve the minutes; minutes were approved as presented.

Treasurer's Report: Jen sent the December Financial Report via email prior to the meeting. Greg reported the following summary during the call:

Dec 31 checking balance: \$5,307.99
Credits: \$3,847.22. (dues)
Debits: \$31.16 (credit card fees); \$20.00 (Capital One credit account – Basecamp subscription)
Dec 31 savings balance: \$142,298.57
Credits: \$30.09 (interest)
Debits: none

The December Treasurer's report was reviewed and filed with the minutes, subject to audit.



Committee Reports

Finance - Notie Lansford

The committee has not met since the last Board call but is in the process of reviewing the policies and procedures amendments in keeping with the January 31st deadline.

Policies and Procedures - Michael Darger, Rachel Welborn

The draft has been sent out to committees for review. No comments have been received yet. The committee will send a reminder out and remind people that comments are due back by January 31.

Membership Services - Minnie Mitchell

Minnie stated that they had conducted a conference call on Jan. 9th but that participation was low. Mostly they had discussed the membership database elements.

Minnie asked about fund raising options at Galaxy as some funds are used for scholarships. M. Dougherty stated that there would be a silent auction in which NACDEP could participate. The "buy a square" board may be an option at the NACDEP booth. Dougherty will check.

Membership is down from this time last year. Jen will send a membership reminder at the end of the month and the regional representatives all agreed to send reminder notes to their respective regions.

Communications and Website - Susan Kelly / Brian Raison

They have a call set for February during which time they will be discussing ways to promote Pittsburgh.

Publications - Mary Emery

Mary sent a note prior to the call stating the JOE had a new website and feedback was requested.

Recognition - Michael Dougherty

Michael sent a set of proposed guidelines to the committee for comment. Most were in agreement with the only questioned point being whether or not to continue state level CRD awards. Beginning with Galaxy, awards will move to a calendar year cycle. The call for awards is planned for March.

2013 Galaxy - Michael Dougherty / Michael Darger

- The Pirates game may become a whole Galaxy event.
- It appears that a Thursday tour would be o.k.
- Schedules are being finalized.
- Proposals are due next week. NACDEP members are encouraged to submit. Currently, only about 10% of the total proposals are NACDEP.



PILD Representatives - Michelle Walk and Charlie Vavrina – not on call

2014 Conference - Michael Wilcox / Jen Schottke

Michael will be meeting with Alison Davis (next President Elect) next week to brief her on expectations for conference planning.

Nominations Committee - Tim Borich

While Tim was not on the call, it was noted that elections were held on time.

Updates from the Regions & Partners

Regional Rural Development Centers – Scott Loveridge

- Bo Beaulieu has accepted a position at Purdue University to begin April 1. The transition plan for the SRDC has not yet been established.
- The RRDC federal budget is still not certain.
- The National Agricultural and Rural Development Policy Center (NARDeP) is reviewing two products (natural gas extraction, rural broadband) that were part of its competitive award process. Webinars will be held in February and March and reports, including 2-page summaries, will be posted online.

Northeast - Kelly Nix

The Northeast has one new member. Kelly is planning to send out a reminder about renewing memberships in the next few days.

North Central - Richard Proffer

Richard is preparing a welcome note for new members in the region and is working with the newly elected regional representative on the transition.

Southern - Stacey McCullough

Stacey just sent a note to the South via email. She included a reminder about membership.

1890 – Kenyetta was not on the call

1994 – No representative at this time. However Scott Loveridge reported that he had been visiting the 1994's in his region and that he went to the FALCON conference in the fall. He suggested that NACDEP be intentional about having a representative at the FALCON conference to make connections.

Western - Steve Burr

Steve is working with Mark Apel as the newly elected representative to foster a smooth transition.



JCEP - Michael Wilcox

JCEP's next meeting is scheduled for February. Tim Borich is working on a resolution for ECOP we hope to pass through JCEP regarding our lack of NIFA leadership since Sally Maggard's departure. Much of JCEP's attention is focused on Galaxy at this point.

Update from PAR - Jen Schottke

Membership renewals coming in steady every day. There are a few job postings to the Facebook and webpage as well as Galaxy Conference reminders.

Old Business

Web-based database proposal -

Jen indicated they are hoping to identify a date when the committee's subcommittee can meet to discuss the proposal.

Letter to Program Leaders for 2013 National Program Leaders Meeting -

Michael Darger is planning to work with CDS rep Bo Beaulieu to send a joint CDS/NACDEP invitation to program leaders to meet at both conference locations. Majority of program leaders responding to the survey preferred meeting at Galaxy. But, both venues could host program leaders. Darger indicated that Tues 8 am to noon at the Wyndham Hotel is being slotted for the NACDEP Program Leader's meeting.

Response to JCEP for ECOP

Tim Borich is working on this and hopes to have something for Board approval at February's board meeting.

New Business

Dept of Labor Request

Wilcox reported that RTI International, on behalf of the US DOL/ETA is inviting us to give voluntary input about our occupational category (Standard Occupation Classification (SOC) Code: 25-9021.00), based on our work experience.

To improve our occupational category in the 'ONET' database, they invite us to opt in as a source of expertise regarding people whose work (regardless of job title) fits the occupational category "Farm and Home Management Advisors."

Darger moved we share the request with the membership including a short note providing some context written by Wilcox and Davis. The motion was approved.



Other Agenda Items

Board Retreat – Reminder (March 4-6), Flight Credits, etc.

Agenda remains the same as the original. Wilcox indicated he is looking forward to full board participation.

Announcements

Next Conference Call

Friday, February 8, 2013

Adjournment

Submitted

1/17/13

Rachel Welborn, Secretary

Special thanks to Greg Davis for his assistance in recording the minutes toward the end of the agenda.