

**NACDEP
November Board Meeting
November 13, 2009**

Present: Ed Jones, Michelle Eley, Steve Burr, Hank Cothran, Connie Wagner, Charlie French, Mike Woods, Harry Crissy and Sally Maggard.

Ed Jones called the meeting to order at 12:05 p.m. There were no changes to the agenda.

Minutes: Michelle Eley moved to accept the minutes from the October board meeting. Steve Burr seconded and the motion passed.

Financials: Hank Cothran reviewed the October financials. Michelle Eley moved to accept the financials as stated. Mike Woods seconded and the motion passed.

Mike Woods moved to affirm the expenses, Michelle Eley seconded and the motion passed.

Hank Cothran moved to amend the 2009 budget to include 2 items under income:

Conference Sponsorships	\$2,850
Galaxy income	\$18,000

Michelle Eley seconded and the motion passed.

Budget: Connie Wagner sent out corrected 2010 draft budget and it will be on the next agenda.

Membership Categories:

Michelle Eley said that the Member Services Committee wishes to classify dollars received for sponsorship levels:

- 1 – 49
- 50 – 99
- 100 – 499
- 500 – 999
- 1000+

Currently there are two levels - Active Supporting member up to and including \$100 and Active Champion member over \$100.

Discussion: We need to send out the dues renewals soon. Different levels discussed were: \$25 for the bottom, \$50, \$100, \$250, \$500 and other. Anyone contributing \$25 or more will be recognized. Since the levels are for recognition purposes only, this should not delay the membership invoices.

Michelle Eley moved that donations at \$25 or more will be recognized. Hank Cothran seconded and motion passed.

Ed Jones requested that Michelle Eley go back to the member services and make sure that this is acceptable.

Budget: The new file received was received and Hank Cothran went through it.

Ed Jones asked everyone to review the draft 2010 budget and it will be put on the agenda for the December meeting.

Connie Wagner discussed the previous decision to not have the Treasurer do the taxes. If there was an audit, it could be several years down the road. The person doing the taxes would have to deal with all items of the audit. Although she feels that she could do the taxes, her business insurance will not allow her to do it because of liability.

Elections: There is a contradiction in bylaws regarding election due to the change in San Diego. The bylaws state: *The term of office for all members of the Executive Committee shall commence on January 1 and continue until December 31 of the year following the election.* Instead, the length of time will vary due to the annual conference.

It is the feeling of the Board that meeting the January 1 deadline is not as important as taking time for the health of the organization. Board recognizes that items in the bylaws are contradictory.

Additional adjustments will need to be made at the next annual meeting to synchronize the dates in the bylaws.

Nominations will be accepted for people who have paid dues in 2009. The election will be in January.

Hank Cothran moved to delay ballot to January 1- January 30, 2010. Charlie French seconded it and motion passed.

Steve Burr asked if anyone has connections with 1994 universities. Sally Maggard said that it is difficult to get people from the 1994 universities to meetings even with support. She asked if we could do something, like have a special focus in the program at the conference. Ed Jones said NACDEP is open to any way to get their participation.

Election Committee Members: Steve Burr, Mike Dougherty, Bill Pinkovitz, Michelle Eley, Greg Taylor

Conference 2011: There was discussion about the contract.

- Currently the contract will need to have a review in March 2010. Can this be moved to April 15 or later? This will give us a better idea on what to expect.
- Is it possible to sign the contract after the 2010 conference? Currently must be signed by November 20. What about an extension to the December call?
- There are concessions on the food & beverage amounts.

Hank Cothran moved and Mike Woods seconded to proceed with contract with Francis Marion Hotel. The motion carried.

With no further business, the meeting adjourned.