

NACDEP
October Board Meeting
October 9, 2009

Present: Mike Woods, Sally Maggard, Ed Jones, Dick Senese, Hank Cothran, Michelle Eley, Gary Green, Steve Burr, Cynthia Pilcher, Charlie French, Harry Crissy, Barb Brody and Connie Wagner.

Minutes: Mike Woods moved to accept the minutes from the September board meeting. Charlie French seconded and the motion passed.

Financials: NACDEP finally received two checks from JCEP. \$14,570.99 is for Galaxy and \$500 to support the association meeting. Mike Woods commented that it was Dick's comments about pushing harder to get the money during last month's meeting that moved things forward. Ed Jones, Mike Woods and Deborah Tootle wrote a letter that was sent, received attention and the check was generated. Hank Cothran noted that with the money received from JCEP, we should not have to withdraw any funds from our CD. Dues notices will be sent soon and money will start to come in.

Hank Cothran reviewed the financials. Mike Woods moved to accept the Treasurer's report. Michelle Eley seconded and the motion passed. Mike Woods moved to affirm the expenses. Cynthia Pilcher seconded and the motion passed.

Hank Cothran states that we need a budget in place by January 1. That means that the budget needs to be approved by the December board meeting. Please send in budget requests in the next two weeks, we will discuss it in November and make changes before December.

Regional Reports:

NE - Charlie French said the NE is forming award nominations committee.

NC - Gary Green said that he had identified three people for the regional awards committee.

S - Cynthia Pilcher said that she is working on identifying members for the regional awards committee. Additionally, they will be doing some work to establish a regional charter.

1890 – no report

Hank Cothran asked if the 1890 and southern regions are being combined for the awards? Michelle Eley suggested sending out an E-Mail to 1890 members and see what they think. However, there will be one committee for two regions for the regional awards

W - Steve Burr will be forming a regional awards review committee. He will put something together and have Connie Wagner send it out. He also shared that there will not be a NET conference in 2010. In 2011, it will be in Alabama in June or September.

Federal Update: Sally Maggard – rollout for NIFA (*see attached brochure*)

Galaxy: We can remove from agenda. The planning committee has submitted its final report.

PILD: Ed Jones has a list of names so he will contact and identify someone as the second NACDEP representative.

Conference 2010: The board meeting conflicts with tours. Cynthia Pilcher asked if the board meeting should be on Sunday. After discussion, moving the meeting is acceptable. Ed Jones will communicate with Deborah Tootle and Cynthia Messer.

2011 Conference Bid: Harry Crissy presented information about the bid. The dates are March 5–9, 2011. The room rate is \$139. Downtown will work well for NACDEP. The large meeting room holds 300 in rounds. There is \$18,000 in food guarantee. Internet access for the breakout rooms is \$100.

There was a discussion about the time of year for conference. Ed Jones will put the conference timing discussion on the annual meeting agenda.

Hank Cothran moved to hold the 2011 Conference in South Carolina in the week submitted and continue negotiations with the hotel. Cynthia Pilcher seconded and the motion passed.

2012 Conference: We need to have conversation since Galaxy is in 2013 in NE. Charlie French and Steve Burr need to think about it.

Sustainability Initiative: No report

Member Services: A document about the NACDEP endowment was sent out. A new policy statement was proposed:

Until the Professional Development Endowment Fund account reaches the amount required to award up to five conference registration fee waiver scholarships, the funds, less \$100, may be spent for this purpose. Any funds above this amount shall be deposited into an interest bearing account. When the interest on this account can fund the above conditions, this policy may require revision.

Cynthia Pilcher moved to spend the money, grow the endowment and continue moving forward. Hank Cothran seconded it and the motion passed.

An Ad Hoc Committee will be set up to look at raising funds for the endowment. Ed Jones will talk with Connie Wagner and Mike Woods and come back to board.

Awards/Recognition: Hank Cothran submitted a report to the board for review. Hank Cothran moved to change the titles to bring them more in line with the award intent and change the years of service from 3 to 6. Cynthia Pilcher seconded and the motion passed.

Respectfully submitted,
Connie Wagner
Association Manager