

Executive Committee and Committee Chair
National Association of Community Development Extension Professionals

Minutes

November 14, 2008

(via conference call)

2:00 – 3:30 Eastern (1:00 Central, 12:00 Mountain, 11:00 Pacific)

Minutes

Present: Deborah Tootle, Hank Cothran, Mike Woods, Jim Goodwin, Charlie French, Connie Wagner, Cynthia Pilcher, Lynette Flage, Louise Franck Cyr, Michelle Eley

Mike Woods called the meeting to order. There are three main items that need to be dealt with today, the Policy & Procedures/Operational Guidelines manual, the budget and the contract with Q & E, Inc.

Policy & Procedures/Operational Guidelines: Hank Cothran moved to accept the Policy & Procedures/Operational Guidelines as presented at Galaxy. Deborah Tootle seconded and the motion passed.

Budget: Hank Cothran reviewed the budget. He then moved for adoption of the 2009 Budget. Michelle Eley seconded and the motion passed.

Contract: Mike Woods reviewed the changes in the contract with Q & E, Inc. (Connie Wagner). The conference is now part of the overall contract rather than having a separate contract, the newsletter is also part of the contract. Mike Woods visited with Charlie French and Charlie like the solution. Working with the awards is also part of the contract. Hank Cothran moved and Deborah Tootle seconded to approve the contract, motion passed.

Minutes: There were no questions or comments on the minutes.

Financials: Hank Cothran reviewed the October financials.

Regional Updates:

Northeast – No Report

Western – Lorie Higgins will work with ANREP on the JCEP Regional meetings.

Northeast – No Report

Southern - Cynthia Pilcher will work with the SRDC on proposed sites for the 2011 Conference

Michelle Eley – No Report

Federal Update: Sally Maggard stated that the six directors have been identified.

Galaxy: Mike Woods stated that they are still waiting for the accounting from JCEP.

PILD: Lynette Flage reported that PILD is right after the NACDEP Conference in 2009. There has been a modest price increase. The registration site will be open soon and the program looks very good. It was noted that JCEP makes its money from PILD and the regional meetings.

Website: Connie has been working on the new site.

Conference 2009: Jim Goodwin stated that there were over 100 abstracts submitted for the conference. He thanked Hank Cothran for coordinating the tracks and reviewers. The information goes out to the track chairs on Monday (November 17, 2008). He has a commitment for \$2000 from the regional rural development centers for sponsorship plus another \$500 from Hank.

Keynote and Capnote speakers need to be identified. He would like one of them to be from California.

Rural Connections is a newsletter from WRDC. Betsy Newman would like to select two presentations from each of the Es and write articles. One issue of the Rural Connections would be devoted to the NACDEP presentations.

Sustainability Initiative - JCEP: No Report.

JCEP 2009 Regional Meetings: There is a three hour time period available where ANREP and NACDEP can identify presentations, meetings, etc. One suggestion has been to do peer review presentations. Cynthia Pilcher will follow up and keep the Board informed.

Finance Committee: No Report

Members Services: PAJCEP raised \$185.00 for NACDEP scholarships at their association's meeting.

Publications: No Report

Awards/Recognition: Louise Franck Cyr will send the forms and other documents to Connie Wagner on Monday. Louise is retiring mid-December.

Nominations: No Report

Internationalizing Extension: No report

Meeting was adjourned.

Respectfully submitted,

Connie Wagner
Association Manager