

Executive Committee and Committee Chair
National Association of Community Development Extension Professionals

Minutes

September 14, 2007

(via conference call)

2:00 – 3:30 Eastern (1:00 Central, 12:00 Mountain, 11:00 Pacific)

PRESENT

Alan Barefield, Hank Cothran, Rick Maurer, Cynthia Pilcher, Kay Lynn Tettleton, Mike Woods, Louise Franck Cyr, Connie Wagner, Lori Higgins

OPENING

There was not a quorum present. Mike Woods opened the discussion and asked for any comments or changes to the Minutes for August. There were none.

Hank Cothran reviewed the Treasurer's Report. The budget needs to be amended to accommodate sending people to the Strategic Directions meeting. Hank also talked about a letter that he received from the IRS. All people that receive money from NACDEP \$1000 or more will be listed on the tax return. This can be payment for expenses, presentations, etc. Hank had to pay the Florida Annual Corporate filing fee. In the past, the NACDEP President has said that it was OK to reimburse Hank for the fee. Mike said to go ahead and pay Hank for the filing fee.

Hank also talked about the budget. One has to be developed, reviewed by the Board and approved by the December meeting. He will need the amount requested, what it is for and how you arrived at that amount.

OLD BUSINESS

Updates from the Regions. Lorie Higgins is working with Dick to identify the co-chair of the 2009 Conference; she is not sure if a new director has been identified for the WRDC; She talked about Project – Uniquely Idaho. It is a western pilot that is an extension effort.

NE – A National Train the Trainer course was offered and 40 people attended.

Strategic Directions. A report is expected on the next Board call.

Board Retreat. Due to time and funding issues, the people on the call felt that one should not be held this year.

Audit. The audit was completed and again mentioned that there is not Policies & Procedures manual in place. This needs to be done by the end of the year.

Nominations. Rick will send an E-Mail to the Regional Representatives next week for a call for nominations. There is some questions on which Regional Representatives' positions are open for election.

Logo. A request has been received regarding the use of the NACDEP logo. Members Services will take a look at it – developing a policy.

Galaxy. Mike Woods & Gae Broadwater will be attending a Galaxy meeting in Indiana. They will report next meeting.

Meeting Adjourned.

Schedule of future calls:

10/12/07

11/09/07

12/14/07